

PVS Sexual Misconduct Leadership Workshop
10:30 AM on September 25, 2010
Location: Dickstein Shapiro LLP Law Offices
Potomac Conference Center on 12th floor
International Square
1825 Eye St. NW
Washington D.C. 20006-5403

PVS will conduct its first annual Sexual Misconduct Leadership Workshop at 10:30 AM on September 25, 2010 at the law offices of Dickstein Shapiro LLP. The workshop is intended to provide club's leadership and PVS leadership with important training that will aid in protecting clubs, coaches and athletes from charges of sexual misconduct. The workshop will be lead by Ms. Deborah Kelly, a Partner and Deputy General Counsel of the law firm. Deborah's specialty is all areas of employment law. She is highly qualified having conducted similar training for many large corporations. She is herself a swimmer, has two children who were competitive swimmers and is a captivating speaker.

The workshop is open to members of the PVS Board of Directors and Committees, members of club Boards of Directors, club owners, head coaches, head site coaches, members of the PVS sexual misconduct task force and any other individual in a leadership position who interacts with athletes.

After the workshop, clubs will be asked to take the knowledge they gain back to their clubs and then conduct club workshops on this very important topic for coaching staffs, parents and athletes.

Logistics

The workshop will last no longer than two hours. It will start promptly at 10:30 AM so do not be late. Parking will be available for a \$5.00 charge in the Dickstein Shapiro building and subway stops are right at the building (See directions below). Water and soda will be available for attendees but food will not be served. The Potomac Conference Center can accommodate approximately 150 people. In order to avoid crowding and to make sure room is available for all clubs to send representatives, we are strongly encouraging you to pre-register. All those who are in LSC or club leadership positions who pre-register will be guaranteed admittance. Those who do not pre-register will be allowed admittance only if space is available.

Pre-Registration

Pre-registration for the workshop is easy! Simply send an email to John Ertter, the PVS Executive Director & Controller at controller@pvswim2.org with the following information:

- Name
- Club or other affiliation
- Position in club or PVS

Preview Agenda

The agenda for the workshop is still being developed but some of the topics that will be covered include:

- Review of actions from Convention and USA Swimming House of Delegates Meeting
- Definition and legal implications of sexual misconduct behavior
- Steps that can/should be taken to protect athletes, parents, coaches, officials, other volunteers and clubs from charges of sexual misconduct

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- Employment practices clubs should follow in hiring coaches and other employees/independent contractors
- Practices and policies that all clubs should follow in running their businesses
- Conducting sexual misconduct training for your organization
- Defending against a sexual misconduct charge
- Question and answer period
- Next steps for clubs and wrap-up

Directions

If you are driving:

The building is located on the Northwest corner of 18th and Eye Streets, NW. Washington DC. There are two entrances to the parking garage – the recommended entrance is off the service road paralleling K Street, between 19th and 18th Streets. The other entrance is on the left side of 18th Street, immediately after the office building. Take a ticket and park on the first level of the garage. Take the garage elevator to "L" lobby level. Exit the elevator and turn left. Walk around the fountain in the core of the complex and take your first left. The entrance to 1825 Eye Street is on your left. A security guard will direct you. The Potomac Conference Center is on the 12th floor of 1825 Eye Street. Upon exiting the elevators on 12, turn away from the reception desk and follow signs to the Potomac Conference Center.



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If you are using METRO (*recommended*):

From the Blue/Orange Lines, the Farragut West Metro Station exits in front of 1825 Eye Street. Exit the METRO Station at the 18th Street end. Turn left at top of escalator and you will see the entrance to 1825 Eye (to the right of Starbucks). A security guard will give you access to the 1825 complex entrance and the office building. Tell the security guard you are there to attend the PVS workshop.

From the Red Line, the Farragut North Metro Station is at 17th & K Streets. Exit the METRO station at the K Street end. Cross K Street to 17th Street and proceed south toward I Street. Turn right on I Street, cross 18th Street to the building entrance. A security guard will give you access to the 1825 complex entrance and the office building. Tell the security guard you are there to attend the PVS workshop.

Your Next Steps

- Mark Your calendar
- Pre-Register
- Arrive on time
- Take notes
- Ask questions

While PVS cannot mandate attendance at the workshop, all PVS clubs are strongly encouraged to have their leadership attend.

If you have any questions about the workshop, email the Executive Director at controller@pvs swim2.org or call at (703) 869-3289.

PVS Board of Directors