

## PVS Policy & Procedures Updates

Since April 2014

**NOTE: The current PVS Policies & Procedures document**

**[http://www.pvswim.org/admin/Policy\\_and\\_Procedures.pdf](http://www.pvswim.org/admin/Policy_and_Procedures.pdf) dates back to the mid 1990s. It was last updated in 2014. It is being re-written in a more modern, readable style. In the interim, I have created the following list of policies and procedures have been changed since 2014 by the PVS Board or the PVS House of Delegates.**

Tim Husson  
Administrative Vice Chair

(Included is the section of P&P that was changed or updated.)

### **April 2014**

(C-8) Allow sanctioning of intra-squad meets in PVS if they meet all the sanctioning requirements.

### **March 2015**

(C-6) Increase the hospitality stipend for PVS championship meets to \$500 per session

### **May 2015**

(A-11) Change to the Outstanding Athlete Award Policy

There will be a bullet point added to the application where the coach can add an event in the Open Category.

1. Make sure that when we arrive at the CCM that the slate of athletes is distributed prior to the meeting. All applications will be due two weeks prior to the CCM, so it can be compiled and sent back out.
2. Also wanted to make the criteria the same so it is easier to be compare each application.
3. When coaches receive the criteria the names will be removed from the nomination. From the sheets that the coaches receive.

### **October 2015**

(C-6) PVS Championship meets (that use OME) will allow late entries with \$150 per team Admin fee and then double the entry fee.

### **January 2016**

(C-18) PVS LC Senior and Junior Champs will use the standard scratch policies we use during open meets starting the summer of 2016.

(C-18) OME will no longer be used for the PVS Championship meets.

## **PVS Policy & Procedures Updates**

Since April 2014

(C-8) Change in policy to allow Club meets to be held the same weekend as PVS Open and Distance meets.

PVS will advise member Clubs of open periods for submitting Club Sponsored Meet requests for a sanction. The timing and duration of the open period for each SCY and LCM season will depend on when sufficient pool space is secured for all PVS sponsored Open, Distance, and Championship Meets. A meet can conflict with other meets. However, no meet can conflict with the following PVS meets:

- For PVS Opens and Distance Meets, PVS will have the first right to secure pool space
- Any PVS Championship meet (both Short and Long Course)
- If a request for a sanction for Club Sponsored meet is received after the appropriate deadline, and there is already an approved sanction for another Club Sponsored meet, the Board may grant approval only if the requester demonstrates:
  - 1) the requested meet will not be in direct competition with the existing meet, or the
  - 2) the Meet Director for the existing meet concurs with the request. In addition, all appropriate
  - 3) sanctioning requirements must be met.

### **October 2016**

(A-10) Approval of three new coach awards (Sr. Coach award, Future Champion award, Rising Star Club)

### **Mar 2017**

(C-8) The Meet Referee listed in PVS-sanctioned meet announcements must be a PVS-certified Meet Referee

### **May 2017**

(F-1) Adjust the PVS reserve rate to not fall below 65% and no greater than 100%

### **December 2017**

(C-1 & O-19A) Athletes and Officials travel assistance be submitted by the Senior Chair and Officials Chair for those who meet the requirements stipulated in P&P to the finance chair for approval. Any appeals must be submitted to the entire board for approval. The athletes/clubs/officials will have 30 days from the conclusion of the meet to submit their request and the appropriate chair will have 10 days to submit to the treasurer.

## **PVS Policy & Procedures Updates**

Since April 2014

“No later than 40 days of the meet conclusion”. After the athletes’ 30 days, the Senior Chair will have 10 days to submit all requests to the Treasurer for athletes. The Officials’ Chair will have the same amount of time to submit stipend requests for officials to treasurer.

### **January 2018**

(C-6) Rather than requiring payment of meet entry fees for PVS meets to be sent prior to the meet, PVS will invoice clubs after the meet.

(O-24) A grant program for PVS clubs to purchase their own timing equipment by covering up to \$5000 of the purchase price. Upon applying a club must present PVS with the purchase order prior to receiving the funds.

### **May 2018**

PVS makes FLEX Membership available beginning September 1, 2018 for the 2019 registration year such that it becomes another membership category enabling each club to decide to offer it.

Increase the club registration fees by \$300 and to be billed after HOD, however, this fee would be waived if the club attends at least 2 of the 3 CCM’s and the annual HOD during the season (Fall, Winter, Spring CCM and Spring HOD). Clubs will be billed \$300 30 days post HOD if they have not attended at least 2 of 3 CCM’s and one HOD during the fiscal year. Also, restricting club’s registration for the upcoming season if club’s payment is not received before registering for the next fiscal year.

### **July 2018**

(O-19A) Change in Officials Travel Reimbursement Policy

- Increase the number of travel stipends an official may receive in each competition year from 2 to 3 as proposed in the approved 2018-2019 PVS Budget (approved by House of Delegates, May 22, 2018).
- Increase the minimum number of PVS meets (3) and sessions at those meets (2 at each) an official must work to qualify for a stipend to a minimum of 12 sessions at a minimum of 4 PVS meets\*\*
- Limit the number of travel stipends an official may receive in each competition year for USA Swimming National Championship\* level meets to 2.

## **PVS Policy & Procedures Updates**

Since April 2014

*\*National Championship level meets include Pro Series Meets, Junior National, Senior National, US Open, Trials class, Open Water National, and US Paralympic National meets.*

*\*\* Not including Approved/Observed meets.*