

**Potomac Valley Swimming
Board of Directors Meeting
Video Conference (via Zoom)
July 20, 2020**

- Attendance – voting members: Tim Husson (General Chair), Evan Stiles, Jack Neill, Ellen Colket, Blair Piddington, Mike O’Shaughnessy, Jorge Zamora, Sam Pliuskaitis, Meghan Thiel, Dave DiNardo, Jessica Fry-Mack, Rob Green
 - Non-voting members: Karyn McCannon, Rich McMillen, Kim Bullers, Kurt Thiel, Reid Owen, Erik Collins, Mark Faherty, Sumie Emory
- The meeting was called to order at 7:02 PM
- Establish a Quorum – There are a sufficient number of voting board members in attendance to conduct business.
- Approval of Minutes – **There were no objections to minutes from the June 15, 2020 meeting, they were approved by acclamation.**
- **Mission Statement – PVS Supports and promotes excellence for all through competition, education, innovation and leadership.**
 - Been a challenging year and Tim feels the PVS Board has stayed on task and working towards a reopening.
- Tim announced that there have been three more Safe Sport Recognized clubs this past week. We are now up to 19 clubs. His goal was to have 20 clubs Safe Sport Recognized by the end of 2020 and now feels we will exceed that goal. Great job to all the clubs who have worked hard to get recognized.
- Return to Competition –
 - USA Swimming Update – An email from USA-S regarding their policies on sanctions for the month of August was sent out. In summary, meet sanctions will be allowed starting in August with appropriate guidelines in place. This email has been sent to all clubs in PVS.
 - PVS Task Force Status – This task force (made up of two meet directors, 2 coaches, 2 officials and 2 athletes) have been discussing over the past 6 weeks on how best to move forward with competitions. After their upcoming meeting they will have a report to submit to the association. Kurt, our Risk Management Chair, has also been contributing to the task force conversations.
 - PVS Sanctions in August -
 - Tim proposes that in “fairness” to all clubs in PVS we do not offer any sanctions/competitions in August. There are still a few clubs who have not been allowed to get back in the pool. The current recommendation from the task force is for competition to start 5 weeks after all clubs are back in the water.
 - **Motion that PVS not offer any sanctions in the month of August, seconded and approved.**
 - There was some discussion and the coaches all agree that they feel we should strive to be as fair and equitable as possible before competition starts again, which includes all clubs getting back in the water.
 - Kurt is looking for a sanction for an Open Water event at National Harbor. This motion does not include any possible events in September, including this proposed Open Water event.

- We will make a decision on September at a later date.
- Preparations for PVS Virtual House of Delegates
 - Meeting agenda – The agenda is currently posted on the PVS Website. An email will be sent to all delegates this week in preparation for the meeting.
 - Outline of Protocols – Tim reviewed the protocols for the Zoom meeting; all participants will be muted and given instructions on how to raise hands or use chat to speak and/or ask questions.
 - Voting & Elections – Unless something is controversial, we anticipate being able to do a voice vote; however, if it determined the vote will be close then the Governance Committee will use Election Buddy for voting and elections. Currently there is one candidate for each board position, but nominations are allowed from the floor.
 - There are still a few spots for the Administrative Review Board. Tim did get one athlete who is interested but will have to be nominated from the floor.
 - Board & Committee Reports –
 - Please remember to send in your reports into Tim so they can be posted on the website. Each member will be given 1-2 min to give highlights from your report.
- Budget Review
 - Overview from Ellen – Ellen submitted the final proposed budget for a final review.
 - There will be a surplus for the end of the year of about \$33,000
 - in 2021 projecting a deficit of about \$120,000, based upon a number of factors; We are projecting a reduction in revenue based on no PVS Open meets in 2020 and a large reduction in Splash fees and club meets. However, our expenses will not decrease as much as the loss of revenue.
 - The Board previously voted to add a late fee for late payments and fines for insufficient funds & inadequate meeting attendance but recommends we do not hold to it this year. Due to the changes in our fee collection procedures, our outstanding invoices are way down. The budgeted money for Trials travel for athletes and Officials has been moved to next season.
 - Questions/Comments – At this time Ellen has not received any comments or questions from our membership.
 - Two items that will be discussed -
 - There are two items in the DEI budget that can be shown below the line (non-essential) - travel team and workshop/clinics. Rob Green explained why these two items will not be essential for the 2021 budget year.
 - Open Water meet in September at National Harbor – The budget provided shows a deficit of about \$9,000 for the meet. That \$9000 is the maximum PVS would spend on the meet. If by chance there are enough participants, the meet could break even or make a little. Kurt Thiel is helping with the meet details.
 - There is discussion that if this one is successful, there will be more at this location.
 - We will have to specifically include the DEI and OW items in the budget. So HOD vote to include them or remove them. Ellen will recommend they are included in the budget.
- Athlete Representative Elections – Tim indicated that we need to vote for one Athlete this year. He feels the best option is to vote for one this year as the Junior Rep, then next year when the two Senior Athlete Representatives leave, we will already have one in the position as Senior Rep. Then next year, we would vote for a new Junior Athlete Rep, and one At-Large Athlete Rep, which puts us on the “right” schedule going forward.

- **Motion that PVS athletes hold an election this year for one representative on the Board. The two active athlete representatives would remain on the board for another year, the next year a new junior athlete rep and an at-large athlete rep will be elected, seconded and approved.**
 - What is the difference in the At-large and Representative? Tim explained that the Senior and Junior Athlete Rep have defined tasks (committees). The At-Large has a voice on the board and can vote, but no assigned duties. The At-Large would be a one-year position, so they can run for the Junior position the following year.
- There will be an upcoming a virtual athlete meeting and the election can be done then. Tim will work with Molly on setting this up.
- Scholar Athlete – Dave DiNardo reported, this program allows our athletes who receive 3.5 GPA in school, along with a 3.5 swimming average (made up of A & B times) may apply and be named to the PVS Scholar Athlete list. Historically the qualifying period is from Sept 1 through Aug 31. Because we have lost so much swimming, Dave feels it due to the shortened competition season and the loss of the 2020 Long Course season, that we should accept times both the 18-19 season and the 19-20 season.
 - Dave made an initial motion which was withdrawn after the initial discussion.
 - There is no award or budget implication. It is just their name on the website.
 - It was felt that we had a full High School swim season and Jr/Sr Champs for all swimmers who are looking to receive this award. It was suggested that swimmers are allowed to appeal, but Dave felt that would cause quite a bit of extra work.
 - Another suggestion was to lower the swimming GPA to 3.0 instead going backwards with their times.
 - Then it was suggested to just the LC times from last year?.
 - **Motion to amend the Times Criteria for the 2019-2020 PVS Scholar Athlete Award as a result of the cancellation of Meets due to COVID-19 (Changes in *Bold Italics*) seconded and approved.**
 - "To be eligible for the Award, an athlete must maintain a 3.5, or higher, event standard average in a MINIMUM OF FIVE (5) EVENTS offered in the swimmer's age group. Comparable Short Course Yards (SCY) and Long Course Meters (LCM) Events (i.e. 100 SCY Freestyle and 100 LCM Freestyle) are considered separate Events. Times must be obtained at a USA Swimming or Potomac Valley Swimming sanctioned, approved or observed short course ***meets during the 2019- 2020 season*** or long course meets during the ***2018-2019 or*** 2019- 2020 seasons. High school dual meet times may not be used. (You may use the time standards applicable to your age on the first day of the meet.) Conversions A, AA, AAA, AAAA = 4 pts. B, BB = 3 pts. Any Slower Time = 2 pts"
 - These changes will be made on the website, sent out in Flash mail and mentioned at HOD.
 - Evan Stiles asked about the USA Swimming policy regarding participation in neighboring LSC. He explained that one of his swimmers was invited to participate in a meet in North Carolina. The policy requires permission from both the LSC's involved.
 - Tim commented that USA Swimming specifically added this ban on travel meets to avoid parents from actively searching out competition opportunities during the pandemic and to keep travel at a minimum. Under the current restrictions,

that traveling to North Carolina from PVS will not be allowed. But Tim says to go to USA Swimming for clarification. If they say it is ok, then we will do an e-vote. *{Follow up: Tim (the General Chair) confirmed by email with Joel Shinofield, the USA Swimming Managing Director of Sport Development that such travel is prohibited in August. Evan was notified.}*

- Welcome Kim!
 - Tim welcomed Kim Bullers the new PVS Accountant/Treasurer. She will be a great addition to our LSC.
- Meeting in August and September – Tim has suggested that we hold board meetings in both August and September so that we can all stay up to date with all the changes that are happening so rapidly.
 - August 17 and September 21 are the two dates.
- The meeting was adjourned at 8:16 PM.