



Board of Directors Meeting
September 8, 2021
Zoom, 7:00 PM

1. The meeting was called to order at 7:01 pm. A quorum of voting board members were present.
2. Attendance:
 - a. **Voting Board Members:** Tim Husson (Chair), Bob Walker, JD Foster, Carolyn Kotarski, Evan Stiles, Erik Collins, Kelly Opipari, Jessica Fry-Mack, Trish Buswell, Jorge Zamora, Sophie Elliott, JP Vanderloo, Samantha Gilbert
 - b. **Other Attendees:** Kim Bullers, Kelly Rowell, Kurt Thiel
3. Mission Statement - This month's emphasis is "safe, equitable environment". As an organization we need to ensure a safe, equitable environment in all we do for our athletes, coaches, officials, and other volunteers.
4. Consent Agenda: Approval of Submitted Reports (General Chair, Operations Vice Chair) and Minutes of July 19 Meeting - **No changes and approved as submitted.**
5. Additional Agenda Items & Approval of the Agenda - **No changes or additions and approved as submitted.**
6. New Athlete Representatives & Athletes Update - The new athlete board members were introduced. JP Vanderloo (Junior Athlete Representative) and Samantha Gilbert (At-Large Athlete Representative) were welcomed to the board. Senior Athlete Representative Sophie Elliott is looking forward to her role this year and wants to recruit more athletes to get involved.
7. Incoming Board Members - Jessica Fry-Mack (Diversity, Equity & Inclusion Chair) and JD Foster (Finance Vice Chair) were welcomed to the Board.
8. Action Items
 - a. Meeting Schedule for 2021-2022 Season - A schedule of board meetings held the last Monday of each month at 7:00 pm was proposed. It was pointed out that a PVS Competition Committee Meeting is scheduled for September 27. The proposal was amended to change the next meeting to October 4. **The amended board meeting schedule was approved.** After discussion, Sunday, April 10 at 5:00 pm was proposed for the House of Delegates Meeting. **The proposed date and time were approved.**

PVS Mission Statement

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PVS Vision Statement

PVS aims to achieve excellence in and out of the pool as a diverse community grounded in a shared love of competitive swimming.

- b. Officials Travel Reimbursement Policy - Per PVS Policies & Procedures, the Officials Committee submitted the list of meets eligible for travel reimbursement and the maximum amounts of reimbursement (attached). The Officials Committee also submitted a motion to change the PVS policy to allow only two nationally-staffed meets to be reimbursed (attached). A third reimbursement is allowed for Eastern Zone-staffed meets (Zones and Sectionals). **This motion was approved.**
- c. Officials Travel Reimbursement Appeal - An Officials Travel Reimbursement for the Senior Zone meet was denied because the official had worked only 11 sessions at PVS-sanctioned meets during the previous 12 months (the minimum is 12). The official submitted an appeal that due to COVID-19, there were fewer opportunities to work meets in the last year. **The appeal was approved.**
- d. Athlete & Officials Travel Reimbursement Lists - PVS policy was changed several years ago to allow the Senior Chair (athlete travel) and Officials Chair (officials travel) to approve travel reimbursement requests without requiring board approval. A motion to require the Senior Chair and Officials Chair to submit to the Board lists of any reimbursements approved since the last board meeting. Both the Senior Chair and Officials Chair were in attendance and endorsed this motion. **The motion was approved.**

9. Discussion Items

- a. Swimposium Final Update - Junior Coaches' Representative Trish Buswell gave a rundown of the schedule and the speaker list. She asked those in attendance to continue to spread the word to encourage attendance. Sophie Elliott will post to the Athletes' Instagram account. As of the start of the board meeting, there were 95 registered for the Saturday sessions and 76 registered for the Sunday sessions.
- b. USA-S HOD Special Meeting Legislation - The [link to the proposed legislation](#) was sent out prior to the meeting. The new proposed legislation gives LSC coaches greater representation at the HOD.
- c. USA-S Annual Business Meeting (ABM) Schedule - The USA Swimming Annual Business Meeting is a replacement for the annual convention. The [link to the Annual Business Meeting schedule](#) was sent out prior to the meeting. All are encouraged to attend, whether they have a vote or not.
- d. USA-S Annual Meeting Legislation - The [link to the proposed legislation](#) was sent out prior to the meeting. All are encouraged to review the document prior to the ABM. A major rule change involved the creation of a Development Competition Program (R-5, R-7, & R-13).

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- e. USA-Swimming Committee Application - Anyone interested in volunteering for a national committee were encouraged to submit an [application](#). The application deadline is October 8.
 - f. PVS Committees - Members & Meetings - Those board members that chair committees were instructed to submit their committee lists prior to the next board meeting. Senior Athlete Representative Sophie Elliott will assist identifying athletes needed for any committees. Scheduled committee meetings will be submitted for posting on the website as they are open to all members.
 - g. Board Orientation - Board Orientation will occur at the next meeting. Board members were instructed to review their board position description in the PVS Policies & Procedures document and submit any proposed changes.
 - h. Safe Sport Club Recognition - Evan Stiles noted that many PVS clubs are coming up to their two year renewal of their Safe Sport Recognition and are encouraged to start the process well in advance. Safe Sport Chair Kelly Oipari can help guide clubs through the process.
 - i. Fiscal Year Closeout - JD Foster reminded that any final reimbursements and financial transactions for the fiscal year that ended on August 31 are due by next week so that the final budget report can be produced.
 - j. PVS October Open - There is still a need for one additional host club for the October Open. The restrictions at each of the facilities may be different and will factor into the assignment of clubs. Due to the current state of the pandemic, no spectators will be allowed and all participants will wear masks. These restrictions will be evaluated for each PVS meet based on the conditions at the time.
10. Next Scheduled Meeting: October 4
11. The meeting was adjourned at 8:12 pm

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General Chair's Report September 2021 Board Meeting

Athlete Representatives - The PVS athletes held the election for their new representatives on August 31. Thanks to Athlete Representative Sophie Elliott for managing that process. The new Junior Athlete Representative (two-year term) is JP Vanderloo. The new At-Large Athlete Representative is Samantha Gilbert.

PVS Committees - If you chair a PVS committee, please report your committee membership for this coming year to me so it can be posted. If you need to fill any athlete member positions on the committee (must fill at least 20% of the committee membership), the Senior Athlete Representative Sophie Elliott can help recruit.

Special USA Swimming House of Delegates (HOD) Meeting - A special session of the USA Swimming HOD to vote on the proposed rule changes relating to the composition of the HOD will take place on September 25 at NOON. The delegates for the special meeting are the same as for the Annual HOD which will commence directly after the special meeting. The proposed legislation can be found on the [USA Swimming website](#).

USA Swimming Annual Business Meeting (ABM) - The USA-S ABM will be held from September 21-25. This will conclude with the Annual HOD on September 25. The schedule for the ABM can be found on the [USA Swimming website](#). All are welcome to attend the virtual meetings, but all (including voting delegates) are required to register in advance. [Registration](#) must be completed by September 20. Additional information including the [nominees for the USA-S Board](#) and the [proposed legislation](#) are available on the [USA Swimming website](#). Many of the USA-S committees are holding open meetings in the two weeks prior to the ABM. Check out the [schedule and registration links](#) on the USA Swimming website and I encourage you to attend those that are of interest to you.

USA Swimming Committees - The selection of new committee members will be made this fall. If you wish to apply for a committee position, you must fill out the [application](#) no later than Friday, October 8th. You can check out the list of committees and the current committee members on the [USA Swimming website](#).

Safe Sport (MAAPP 2.0) - The new USA Swimming Minor Athlete Abuse Prevention Policy (MAAPP 2.0) is now in effect. The [USA Swimming website](#) has all the details. The allowed electronic communication hours have

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General Chair's Report

September 2021 Board Meeting

been expanded to be allowed from 5 am to 9 pm. The restrictions on on-on-one communications between an Adult Participant and a minor athlete have not changed.

COVID-19 - With the rise of the Delta variant of the virus and the inability of those under 12 years of age to receive the vaccine, we need to remain vigilant as we return to practice and competition. Although most, if not all state and local restrictions have been lifted, many facilities will still have some restrictions and protocols in place that we need to follow.

Stay safe! Stay healthy! Socially Distance! Wash your hands frequently. Get the vaccine when it is available to you. And, wear your mask!

Tim Husson

General Chair

GeneralChair@pvswim.org

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Operations Division Report

PVS September 2021 Board Meeting

EQUIPMENT

- Rental rates were returned to pre-COVID rates. Rental rates will be reevaluated if meet conditions change.

TECHNICAL

- The Request for Sanction Form has been updated to include the following:
 - A reminder that applications are due 30 days prior to entry deadline
 - Meet Name
 - Entry Deadline
 - Updated locations (facility names)
 - Updated Team lists

OFFICIALS

- The changes to the PVS policy with regards to reimbursement for Background Checks (BGC) and PVS paying for Officials' USA Swimming registration have expired. The Official Committee plans to review the policies at their next meeting and will have a recommendation for the BOD to consider at their next meeting.

Carolyn Kotarski
Operations Vice Chair



September 1, 2021

Proposed 2021-2022 PVS Board Meeting Schedule:

(last Monday of the month at 7:00 PM)

Monday, ~~September 27~~ - October 4 (the Competition Committee Meeting is Sep 27)

Monday, October 25

Monday, November 29

No meeting in December

Monday, January 24

Monday, February 28

Monday, March 28

Monday, April 25

Monday, May 23

Monday, Jun 27

Monday, Jul 25

Possible dates for the 2022 House of Delegates:

~~Saturday, April 9~~

Sunday, April 10 @ 5:00 PM

~~Saturday, May 21~~

Sunday, May 22

Note that FCPS are on break Apr 4-8 and MCPS are on break Apr 11-15

Tim Husson
GeneralChair@pvswim.org

Officials Education Travel Reimbursement

September 1, 2021 – August 31, 2022 Recommendation of Eligible Meets

A maximum of two reimbursements from the following:

Meet	Maximum Reimbursement Amount
Toyota U.S. Open	\$700
Speedo Winter Junior Championships	\$700
TYR Pro Swim Series	\$600
Open Water Nationals	\$700
Phillips 66 International Team Trials	\$700
18&Under Spring Cup	\$600
Futures Championships	\$600
Phillips 66 National Championships	\$700
Speedo Junior National Championships	\$700
Zone Championships	\$500
Sectional Championships	\$500

A third reimbursement (maximum \$500) may be received from Eastern Zone Championships, Eastern Zone Speedo Sectional Championships, and Eastern Zone Open Water Championships.

Officials Education Travel Reimbursement

PROPOSAL: Modify current PVS Official Education Travel Reimbursement policy to include the USA Swimming 18&U Cup as a reimbursable meet and encourage support for Eastern Zone-hosted meets (Speedo Sectionals, Age Group Zones, Senior Zones). Relevant parts of the current policy:

The meets may be recommended from amongst the following meets: Short & Long Course Eastern Zones, Sectional Championships, Futures Championships, USA Swimming Pro Series meets, USA Swimming Junior National Championships, Trials Class Meets, USA Swimming National Championships, Open Water Championships, and USA Swimming Disability Championships.

An official may receive up to three (3) travel stipends in each competition year, only two of which can be for meets above the Futures level. Officials reimbursement will be distributed subject to the rules below. When the yearly allocation is exhausted no additional allocations will be made for meets held in that competition year.

Update relevant parts of the policy as follows:

The meets may be recommended from amongst the following meets: Zone meets, Sectional Championships, USA Swimming 18&Under Spring Cup meets, USA Swimming Futures Championships, USA Swimming Pro Series meets, USA Swimming Junior National Championships, USA Swimming Trials Class Meets, USA Swimming National Championships, USA Swimming Open Water Championships, and USA Swimming Disability Championships.

An official may receive up to three (3) travel stipends in each competition year, a maximum of two (2) for meets at or above the USA Swimming 18&Under Spring Cup (1 ½ stars) level. A third travel stipend request must be from an Eastern Zone sponsored meet (Eastern Zones, Eastern Zone Speedo Sectional Championships). Officials' reimbursement will be distributed subject to the rules below. When the yearly allocation is exhausted no additional allocations will be made for meets held in that competition year.