

Certification Requirements

a		e o port	
1	Education & Training	Member of USA Swimming.	1.0.0
3		Certified Stroke & Turn.	000000
-7		Certified Administrative Official.	1000 Co
0		Certified Starter.	Cap O Se
10		Attend Referee Clinic training.	S. 20 3
-		Pass USA Swimming Referee certification test.	
		Apprentice as a Referee for at least four (4) Training Sessions total over two (2) meets with two (2) Trainers.	
5		Satisfactory performance.	10000
0	Evaluation &	Apprenticeship signed off by a Certifier.	A CON
i a	Certification	Must complete certification within one year from date of Clinic.	
9. 2 9. 5		May officiate in any Referee role at any meet, except that in meets classified as USA Swimming Championships (as defined by 102.10.5), this certification may not meet the requirements of serving as the required Administrative Referee.	
0	Recertification every 3 years	Worked sixteen (16) Sessions, within a three (3) year period, at least eight (8) Sessions in any Referee position.	
a		Pass USA Swimming Referee recertification test every three (3) years.	a 8 6 a
5 5		Attend Clinic (recommend Referee) every three (3) years.	CAR SAN
0		Satisfactory performance.	and and
5 . 9 . 9	Comment	Once a person is certified as a Referee, they are encouraged to participate in as many meets as they can to gain experience and knowledge. This will allow those running meets to have greater confidence in their ability to be a referee at meets of various levels.	Updated: February, 2024
10			Laster 20 - Ca

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Attributes of Attributes ful Buccessful Referee



Knowledgeable USA Swimming Rules & Regulations Official Interpretations Published Situations & Resolutions PVS Policies & Procedures Manual Meet Announcement





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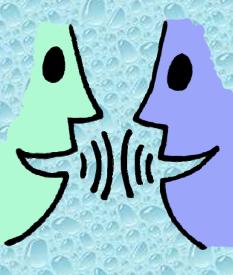
Delegates

You don't have to solve every problem on your own. There are competent, well-trained officials on deck. Use them.



Communicates

Especially important when working with people with whom you're not familiar.





Calm

A session frequently takes on the personality of the Referee.





Proactive

If you prevent a problem from occurring, you don't have to fix it later!





Alert

Have all swimmers finished? Are the officials in position? Is the timing system re-set?



Team Player

If you have your teammates' backs they'll have yours.





Confident

Grounded in a knowledge of the rules and real world experience.





Approachable

Friendly, collegial, and helpful to coaches, swimmers, and other officials.





Multi-tasks

How do you prioritize when everything's important?





Interpersonally Skilled

Able to lead without being overbearing.





All decisions made according to the spirit and letter of the rules.



Professional

The highest standard in appearance, performance, demeanor.





102.11 REFEREE

.1 Shall have full authority over all officials and shall assign and instruct them; shall enforce all applicable rules and shall decide all questions relating to the actual conduct of the meet, the final settlement of which is not otherwise assigned by said rules; can overrule any meet official on a point of rule interpretation, or on a judgment decision pertaining to an action which the Referee has personally observed.

.2 Has the authority to disqualify a swimmer(s) for any violation of the rules that the Referee personally observes and, except for false starts, shall at the same time raise one hand over-head. If the Referee does not make such a signal there shall be no disqualification.

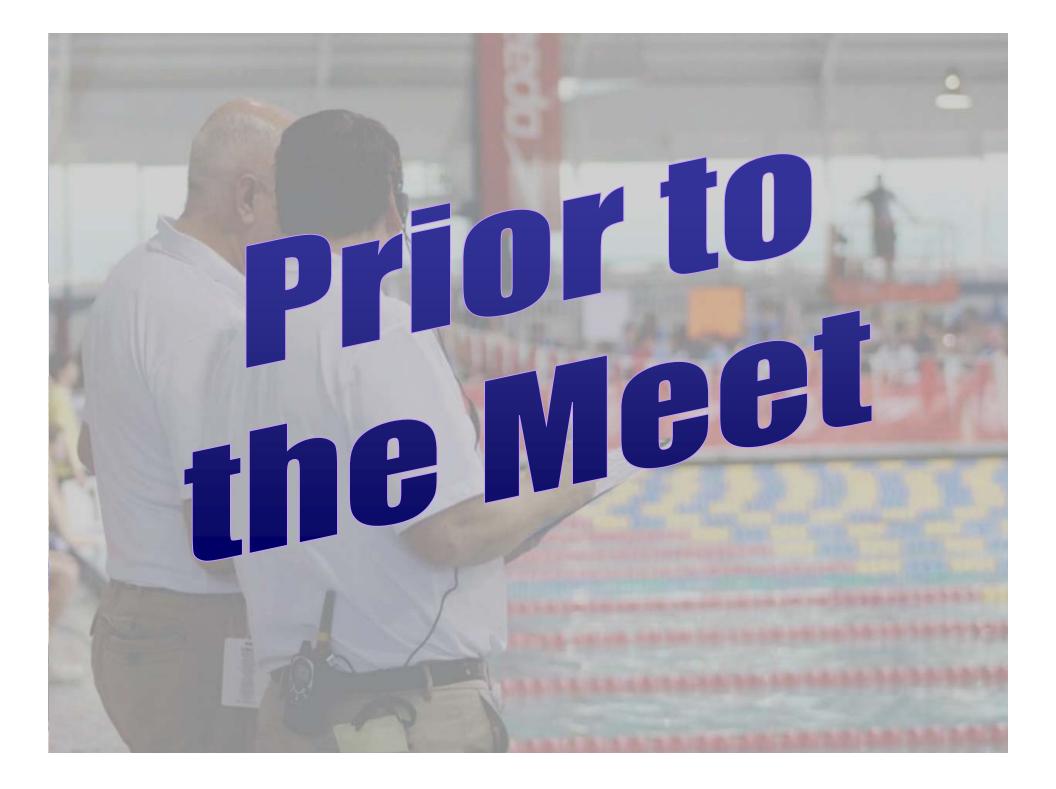
.3 Shall signal the Starter before each race that all officials are in position, that the course is clear, and that the competition can begin. .4 Shall assign marshals with specific instructions.

.5 Shall give a decision on any point where the opinions of the judges differ; and shall have authority to intercede in a competition at any stage, to ensure that the appropriate racing conditions are observed.

.6 For LSC and local records only, may assign three (3) additional official timers on request to record a record attempt at initial distances in accordance with 102.24 and Article 104. .7 Shall make an immediate investigation when an apparent malfunction of the automatic or semiautomatic timing equipment has occurred, to determine whether the swimmer finished in accordance with the rules and/or if there was an actual equipment malfunction.

.8 May prohibit the use of any device that disrupts or interferes with the meet, such as a laser pointing device or artificial noisemaker.

.9 May modify any rule for a competitive swimmer who has a disability. Any such modification shall be in accordance with Article 105 of the USA Swimming Rules and **Regulations, shall affect only the current** meet, and shall not set a precedent. .10 Shall establish the necessary administrative and officiating procedures to conform to Part One of the rules and local conditions when the meet sanction allows conducting the events by starting them from the alternate ends of a 50-meter course.



Prior to the Meet

Review current USA Swimming Rules and Regulations.



Prior to the Meet

Review the Meet Announcement.

Pay special attention to warm-up procedures, positive check-in events, any fastest-to-slowest events, any breaks in between events, etc.

- Annu	20	24 NCAP Invitatio December 12-15, 2024	inal		
(* :	**	Sanction # PVI-25-40		Storm cruss	
	MEET DIRECTORS	MEET REFEREE	ENTRY	(CHAIR	
States a second states and	non (716-868-6611)	Bob Vincent	Karyn McCannon		
	Pnationscapitalswimming.com	RDV@vwi.com	kmccannon@nations	scapitalswimming.com	
Tom Ugast		Application to Officiate			
SANCTION	 Held under the sanctio 	n of USA Swimming through Pot	omac Valley Swimming	g: PVI-25-40.	
	Nation's Capital Swim	on it is understood and agreed that USA Swimming, Potomac Valley Swimming, Club and the University of Maryland Eppley Recreation Center shall be held fre y and all liabilities or claims for damages arising by reason of injuries to anyone this event.			
FACILITY		University of Maryland Coll	ege Park Campus		
		College Park, MD 20740 (301) 226-4400			
	The competition pool a	t the University of Maryland is 5		oveable bulkheads.	
		Finals competition will be held of			
		8' deep at the starting end and			
		runs from bulkhead to wall and is 10'6" deep at the starting end and 14' deep at the turning end.			
	 Finals events will be here 	Finals events will be held on the shallow course (wall to bulkhead).			
	 Eight lanes of continuo 	us warm down will be available.			
	 Meet hosts shall ensure 	e the required course dimension	is.		
		Friday November 22nd, 2	2024 at 7:00pm		
	fully entered. IMPORTANT: The above da	Friday November 22nd, 2 d on a first-come, first-served b ate is the deadline for clubs to su t an earlier deadline to receive e	asis. It is anticipated t	he Meet Director.	
ENTRY DEADLINE SCHEDULE	fully entered. IMPORTANT: The above da Therefore, clubs usually se club for this information.	d on a first-come, first-served b ate is the deadline for clubs to su	asis. It is anticipated to ubmit their entries to the untries from their swim	he Meet Director. mers. Check with your	
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If you're not familiar with radio use . .

Review "Radios at PVS Meets"

https://www.pvswim.org/official/training/ 2013-09_Radios_at_PVS_Meets.pdf



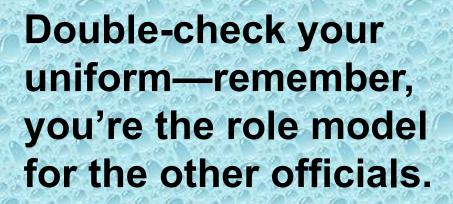
Prior to the Meet

What should I bring to the meet?

- Pens, pencils
- Clipboard
- Whistle (and an extra one, just in case)
- Headset
- Rulebook
- Meet Announcement
- A measuring device
 - Bell (if program includes distance events)



MHI OFFICIAL





Arrive at the venue at least 20 minutes prior to the beginning of warm-ups.

Review the list of meet officials and make sure all critical positions are filled.

Review information from prior sessions; any issues?



How are warm-ups being handled?

Open warm-ups – any swimmer may warm-up in any lane; at some point, specific lanes are restricted as sprint lanes (one-way, dive from block) or pace lanes.

Assigned Lanes – clubs are assigned specific lanes; coach can decide when to restrict an assigned lane for one-way sprints.

Verify that necessary forms (sign-in sheets for officials, DQ slips, re-seed forms, relay take-off slips, etc.) are on hand.



EVENT

OTHER(1T):

 BUTTERFLY
 START
 SWIM
 TURN
 FINISH

 KICK: ALTERNATING(1A)
 BREAST(1b)
 SCISSOS(1C)
 ARMS: NON-SMULTANEOUS(1E)
 UNDERWATER RECOVERY(1F)

 TOUCH: ONE HAND(1J)
 NOT SERANATED(1K)
 NOT SERANATED(1K)
 NOT NOURCH(1K)

 NOT NOURCH SEAST OFF WALL(1N)
 NOT NOURCH(1K)
 NOT NOURCH(1K)
 NOT NOURCH(1K)

 NOT TOWARD THE BREAST OFF WALL(1N)
 NOT NOURCH(1K)
 Re-SUBMERGED(1R)
 NOT NOURCH(1K)

BACKSTROKE START_SWIM_TURN_FINISH_ NO TOUCH AT TURN(2)#______ PAC VERTURAT TURN: DELAY INITIATING TURN(2C)_____ MULTINE STROKES(2D)_____ TOES OVEL LOO FOUTTER ATTER THE START(2E)_____ HEAD DD NOT BEAX SURFACE BY 15m(2F)_____ SHOULDERS PAST VERTICAL TOWARDS THE BREAST(2L)_____ SHOULDERS PAST VERTICAL TOWARDS THE BREAST(2L)_____

FREESTYLE NO TOUCH AT TURN(4A)#_____ HEAD DID NOT BREAK SURFACE BY 15m(4B) _____ RE-SUBMERGED(4C) ____

INDIVIDUAL MEDLEY STROKE INFRACTION(S) (5A)# _____OUT OF SEQUENCE(5B) _____ FOURTH DISTANCE SWUM IN STYLE OF PREVIOUS STOKE

OTHER(7T):		
UDGE:		CJ:
	(print name clearly)	(in

REFEREE

NOTIFIED: SWIMMER COACH

DESK/REFEREE

USA Swi	USA Swimming		
Relay Ta	ke Off	Judge	
EVENT#		HEAT	4
(Circle or	ne: SID	E or L	ANE)
	Swimmer Number		
Lane 1	2	3	4
Lane 2	2	3	4
Lane 3	2	3	4
Lane 4	2	3	4
Lane 5	2	3	4
Lane 6	2	3	4
Lane 7	2	3	4
Lane 8	2	3	4

Signature

REFEREE RESEED FORM - PVS



For combined/reseeded heats, complete form and give to head judge to ensure correct times are recorded.

ATHLETE'S NAME			MEET ID	CLUB
FROM	EVENT#	HEAT#	LANE#	
то	EVENT#	HEAT#	LANE#	
DECK SEED	PLACED IN EVENT#	/ HEAT#	/ LANE #	

Inspect the physical setup: starting blocks secure, lane numbering (ideally right to left as the swimmers face the course; starting number), lane lines, height and distance of backstroke flags, deck markings needed to judge the 15-meters mark, water depth, location of extra starting system, etc.

Confirm with Meet Referee

- 1. How the meet will be run (dive over starts, clear the pool, etc.)
- 2. Timing of whistles
- 3. How coaches/swimmers will be notified of DQs, etc.
- 4. If a swimmer misses his/her event, will reseeds be allowed—even for positive check-in events? Under what circumstances will reseed be allowed? If reseeds will be allowed, who will determine who can or cannot be reseeded?



Coordinate with the Admin Official:

- 1. Procedures to close out events.
- 2. Procedures to communicate empty lanes.
- 3. Procedures for potential swim-offs (Prelims / Finals meets).

Coordinate with the Starter:

- 1. Confirm his/her preferred location for forward and back starts.
- 2. Review "possible false start" procedure.
- 3. Discuss accommodations for any swimmers with a disability, if necessary.

Coordinate with Announcer (if one is assigned)

- 1. Discuss procedures.
- 2. For Finals, determine whether swimmers will be introduced prior to the start or while in the water.



Make sure the briefing starts early enough that it will be finished at least <u>10 minutes</u> prior to the beginning of the session.

If there is no CJ, the Deck Referee delivers the briefing.

If you're delivering the briefing . . .

- At a typical PVS meet, it's not necessary to brief strokes from memory, but avoid merely reading them verbatim.
- Try to make eye contact with the officials.
- Be complete, but don't embellish.
- Answer questions, but don't get bogged down in trivia and improbable scenarios.
- If you have apprentices, make them feel comfortable.
- Keep an eye on the clock.

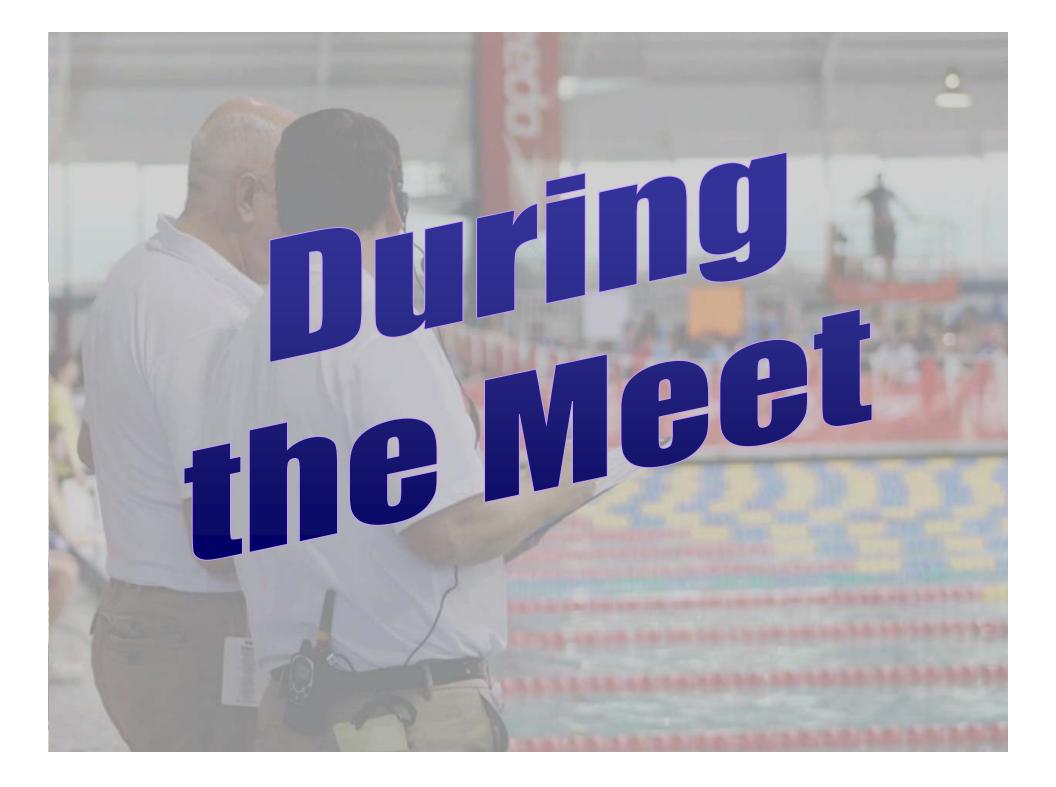
What NOT to say in the briefing . . .

1. "Does anybody know if this is a guttered pool?" Look at the pool <u>before</u> the briefing.

2. "Raise your hand 3 to 5 seconds." USA-S training documents say to raise hand until it's recognized.

3. "The first question I'll ask is 'Which lane?'." You don't need to warn people. Just do it.

Get the session started on time. A prompt start is a sign of respect for the swimmers, coaches, officials, spectators.



The Whistle Signals

Short series of whistles inviting the swimmers to get ready.

Forward start: Long whistle indicates they should take and maintain their positions on the block, on the deck, or in the water.

<u>Back start</u>: 1st long whistle indicates swimmers should immediately enter the water. 2nd long whistle indicates they should return to starting position without undue delay (blown when heads of all swimmers break surface).

When all swimmers are safely on the blocks (or for Backstroke, when all swimmers have returned to the wall), turn the heat over to the Starter with an outstretched arm.



After the swimmers enter the pool,

- Look back at start end judges.
- Scan the scoreboard (if in line of sight) to ensure the clock is running.

Watch the swimmers, the officials, the pool, the entire venue.

Referee's position is based on the best place to observe the competition. Some Referees prefer to move a few meters down the course, if the pool design allows it.

<u>Never</u> turn your back to the pool while a heat is in the water.

Note the start time (if it's the first heat of an event), empty lanes, as well as disqualifications on the heat sheet.

Inform Admin of empty lanes, if requested.

9:38

2024 MD LSC Senior Champs - 2/22/2024 to 2/25/2024 Meet Program - Session 4: Saturday February 24, 2024 - Prelims

Event 20 Boys 200 Yard Butterfly						
Lane	Name	Age	Team	Seed Time		
Heat 1	of 8 Prelims					
1	Kabenge, Stanley K	16	Jcc Swimming-MD	2:11.99		
2	Fukui, Yoshi E DFS	17	Jcc Swimming-MD	2:10.98		
3	Meledick, Ryan J	15	Bayside Aquatics-MD	2:10.91		
4	Hernandez, Julian S	15	Annapolis Swim Club-MD	2:10.59		
5	Book, Tyson W	15	North Baltimore-MD	2:10.89		
6	Puttlitz, Charlie J	16	Annapolis Swim Club-MD	2:10.97		
7	Lu, James C	16	Eagle Swim Team-MD	2:11.29		
8	McKnight, Caden R	17	Spy Swim Team-MD	2:17.71		
Heat 2	of 8 Prelims					
1	Weir, Nathan P	15	Frederick Area Swim Team-MD	2:10.37		
2	McQuaid, Liam H	16	North Baltimore-MD	2:10.08		
3	Moran, Jared A	15	Annapolis Swim Club-MD	2:09.65		
4	Goldstein, Ben A NS	15	Loyola Blakefield Aquatics-MD	2:09.21		
5	Lynch, Henry M	15	Cardinal and Gold Aquatics-MD	2:09.33		
6	Navarra, Niall J	17	North Baltimore-MD	2:09.71		
7	Tetrault, Caden J	17	Annapolis Swim Club-MD	2:10.33		
-	Herman, Holden O DFS	15	Meadowbrook Swim Team-MD	2:10.52		
Heat 3	of 8 Prelims					
1	Smith, Jordan P	16	Bayside Aquatics-MD	2:09.17		
2	Rager, Julian C	16	YCM-MD	2:08.16		
(3)	Von Wachter, Caleb G FS		Eagle Swim Team-MD	2:06.66		
4	Villagomez, Jacob C	15	North Baltimore-MD	2:06.41		
5	Telewoda, Joseph A	16	North Baltimore-MD	2:06.53		
6	Lind, Matthew F	16	North Baltimore-MD	2:07.19		
7	Winn, Cody R	15	Naval Academy Aquatic Club-MD	2:08.96		
8	Reed, Bennett C	15	Annapolis Swim Club-MD	2:09.20		
The second s	of 8 Prelims					
-	Hu, Jeffrey DFS		North Baltimore-MD	2:06.17		
2	Molina, Alan Y	17	Naval Academy Aquatic Club-MD	2:05.27		
3	Shahani, Rahul L	15	Eagle Swim Team-MD	2:05.09		
4	Hoy, Connor W	17	CAA-MD	2:03.24		
5	Tiffin, Connor T		Eagle Swim Team-MD	2:03.45		
6	Porter, Billy J		Eagle Swim Team-MD	2:05.23		
7	Kelley, Riordan E		Sprc Stingrays-MD	2:05.91		
8	Lazaga-Lucila, Gabriel	15	CAA-MD	2:06.27		

False Starts

- Mark your heat sheet without being obvious.
- Remember: Starter initiates the process.
- Both must agree.
- Should be a minimum of discussion.

Be aware of the timeline

Session: 2 Thursday 11 & Over Prelims Day of Meet: 2 Starts at 09:00 AM Heat Interval: 15 Seconds / Back +15 Seconds

Round		Event	Entries	Heats	Starts at	
Prelims	13	Women 11-12 50 Butterfly	51	6	09:00 AM	
Prelims	14	Men 11-12 50 Butterfly	43	5	09:05 AM	
Prelims	15	Women 13-14 100 Butterfly	12	2	09:09 AM	
Prelims	16	Men 13-14 100 Butterfly	12	2	09:11 AM	
Prelims	17	Women 15-18 100 Butterfly	20	3	09:14 AM	
Prelims	18	Men 15-18 100 Butterfly Break: 5 Minutes:	13	2	09:17 AM	
Prelims	19	Women 11-12 50 Breaststroke	45	5	09:25 AM	
Prelims	20	Men 11-12 50 Breaststroke	44	5	09:29 AM	
Prelims	21	Women 13-14 100 Breaststroke	27	3	09:33 AM	
Prelims	22	Men 13-14 100 Breaststroke	20	2	09:37 AM	
Prelims	23	Women 15-18 100 Breaststroke	5	1	09:40 AM	
Prelims	24	Men 15-18 100 Breaststroke Break: 5 Minutes:	19	2	09:41 AM	
Prelims	25	Women 11-12 100 Freestyle	41	5	09:49 AM	
Prelims	26	Men 11-12 100 Freestyle	56	6	09:55 AM	
Prelims	27	Women 13-14 200 Freestyle	12	2	10:03 AM	
Prelims	28	Men 13-14 200 Freestyle	14	2	10:07 AM	
Prelims	29	Women 15-18 200 Freestyle	18	2	10:11 AM	
Prelims	30	Men 15-18 200 Freestyle	7	1	10:16 AM	
Prelims	31	Women 11-12 200 IM	41	5	10:18 AM	
Prelims	32	Men 11-12 200 IM	39	4	10:31 AM	
Prelims	33	Women 13-14 400 IM	8	1 u	10:42 AM	
Prelims	34	Men 13-14 400 IM	8	1 u	10:47 AM	
Prelims	35	Women 15-18 400 IM	9	1 u	10:51 AM	

But don't be a slave to it.

Be on the look out for judges' raised hands, then be ready for CJ's radio call. If you can't "see" the violation in your

mind's eye, it's perfectly OK to ask for more details.

Vetting the Call Determining the viability of the Judge's call

Questions to ask the Judge: ✓ Which lane? ✓ What did you see? ✓ Are there any aspects that need more details or further clarification? ✓ Reiterate heat and lane one more time.

Questions to ask yourself:
✓ Is the call within the judge's jurisdiction?
✓ Were the swimmer's actions a violation of the rules?
✓ Does the judge appear

confident of what he/she observed?

Be aware of any signs of equivocation or doubt ("I think"; "I'm pretty sure"; "Maybe").

When the initial call comes in, make note of it on your heat sheet.

When the fully vetted call comes in, note a brief description of the violation. tational - 12/12/2024 to 12/15/2024 on #8 - Sunday Prelims 13&0

Lane	Name	Age	Team	Seed Time
Heat	1 of 4 Prelims			
1	Zalalutdinov, Darya	17	RMSC/MLK	2:31.69YB
2	Wang, Christine	15	RMSC/GISC	2:19.56YB
3	Gendron, Karina	18	DST	2:16.53YB
4	Gao, Elizabeth	17	RMSC/ROCK	2:16.47YB
*	Krupinski, Grace NS	17	ASA	2:14.83
6	Martinez, Denise	17	RMSC/ROCK	2:15.86YB
7	McCarty, Jacqueline	16	RMSC/ROCK	2:16.51YE
8	Rykaczewski, Reagan	15	DST	2:17.36YE
9	Sha, Anabel	16	RMSC/ROCK	2:20.20 Y E
10				
Heat	2 of 4 Prelims			
1	Salvatore, Isabelle	18	DSA	2:14.74
2	Ochs, Lia	15	PAAC	2:11.84
3	Lake, Alice DQ	16	RAC DIT - #3	2:09.63
4	Dean, Skylar	17	RMSC/OSC	2:06.91
5	Watkins, Celia	16	RMSC/GISC	2:03.60
8	Strucko, Lydia DFS	15	PAAC	2:05.18
7	Mitchum, Anna	17	RMSC/ROCK	2:07.83
8	Chen, Elizabeth	15	RMSC/ROCK	2:10.26
9	Evans, Tegan	16	PAAC	2:12.89
10	Katz, Ariana	16	RMSC/GISC	2:14.81
Heat	3 of 4 Prelims			
1	Henry, Paige	16	RMSC/KSAC	2:13.77
2	Steves, Madeleine	16	FISH	2:11.65
3	Cai. Anika	15	RMSC/ROCK	2:08.49

Repeat the call back to the CJ, verifying event, heat, lane information, and whether you accept the disqualification or need more information. Extended conversations should be taken offline and not broadcast on the radio.

Review DQ slips very closely. Slips should fully describe the disqualification and be written in accordance with the rule.

Double check the event number, heat, and lane as well as the athlete's name to make sure it's correct.

Q_{1}							
20	USA DISQUALIFICATION REPORT						
1	event#_25heat_4lane8						
0	SWIMMER Lauren Order TEAM REM						
1	BUTTERFLY STARTSWIMTURNFINISH KICK: ALTERNATING(1A)BREAST(1B)SCISSORS(1C)						
	ARMS: Non-Simultaneous(1E) UNDERWATER RECOVERY(1F) TOUCH: One Hand(1J)Not SEparated(1k)						
	ARMS: NON-SIMULTANEOUS(1E) UNDERWATER RECOVERY(1F) TOUCH: ONE HAND(1J) NOT SEPARATED(1K) NON-SIMULTANEOUS(1L) NO TOUCH(1M) NON-SIMULTANEOUS(1L) NO TOUCH(1M) NOT TOWARD THE BREAST OFF WALL(1N)						
0	HEAD DID NOT BREAK SURFACE BY 15m(1P) RE-SUBMERGED(1R) OTHER(1T):						
	BACKSTROKE START SWIM TURN FINISH NO TOUCH AT TURN(2a)#						
	PAST VERTICAL AT TURN: DELAY INITIATION ARM PULL(2B) DELAY INITIATING TURN(2C) MULTIPLE STROKES(2D)						
0	MOLTIFLE STROKES(2D) TOES OVER LIP OF GUTTER AFTER THE START(2E) HEAD DID NOT BREAK SURFACE BY 15m(2F) RE-SUBMERGED(2G)						
1	NOT ON BACK OFF WALL(2H) SHOULDERS PAST VERTICAL TOWARDS THE BREAST(2L) OTHER(2T):						
1							
ι.	BREASTSTROKE START SWIM X TURN FINISH KICK: ALTERNATING(3A) BUTTERFLY(3B) SCISSORS(3C) X ARMS: PAST HIPLINE(3D) NON-SIMULTANEOUS(3E)						
1	TOUCH: ONE HAND(3J) NOT SEPARATED(3K)						
	NON-SIMULTANEOUS(3L) NO TOUCH(3M) NOT TOWARD THE BREAST OFF WALL(3N) CYCLE: DOUBLE PULLS/KICKS(3S) KICK BEFORE PULL(3P)						
10	CYCLE: DOUBLE PULLS/KICKS(3S) KICK BEFORE PULL(3P) HEAD NOT UP BEFORE HANDS TURN INWARD(3R) OTHER(3T):						
6	FREESTYLE						
	No Touch at Turn(4a)# Head Did Not Break Surface by 15m(4B) Re-Submerged(4c)						
	INDIVIDUAL MEDLEY STROKE INFRACTION(S) (5A)# OUT OF SEQUENCE(5B)						
0	FOURTH DISTANCE SWUM IN STYLE OF PREVIOUS STOKE						
-7	Article 105						
0	STROKE INFRACTIONS: (6A-D)# SWIMMER # EARLY TAKE OFF SWIMMER(6F-H) #						
10	CHANGED ORDER(6L): SWIMMER STROKE OTHER(6T):						
10							
2	FALSE START(7A) DECLARED FALSE START(7B) DID NOT FINISH(7C) DELAY OF MEET(7D) OTHER(7T): DELAY OF MEET(7D)						
1	JUDGE: <u>Rick O'Shea</u> CJ: JN (print name clearly) CJ: (initial)						
5	REFEREE: Barb Dwyer (initial) (print name clearly)						
0	NOTIFIED:SWIMMERCOACH						
- 6	rev. (1/24) DESK/REFEREE						
10	DESKREPEREE						

During the Meet

Avoid overruling your officials when possible, but overturn a call if a clear error has been made or if the official cannot adequately explain a call.

The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimmer. The benefit of the doubt goes to the swimm

Be careful of setting precedents with early decisions.

Take your time to review all pertinent information before making a decision.

Don't be afraid to seek the advice and opinion of others.

Expect coaches to be passionate advocates for their swimmers, but also expect them to be respectful.

Listen to what the coach has to say and take it seriously. Often all the coach needs is additional information. But, if necessary, investigate further and seek additional information from the official who made the call.



If warranted, the DQ can be overturned. If not warranted, clearly explain your reasoning to the coach.



A formal protest can be made if the coach is not satisfied.

Protests against the judgment decisions of starters, stroke, turn, place and relay take-off judges can only be considered by the Referee, and the Referee's decision shall be final.

Rule 102.13.2 gives the Referee authority to disqualify a swimmer for any violation personally observed by the Referee.

Calls made under this authority should be extremely rare, as they can result in an unbalanced deck.



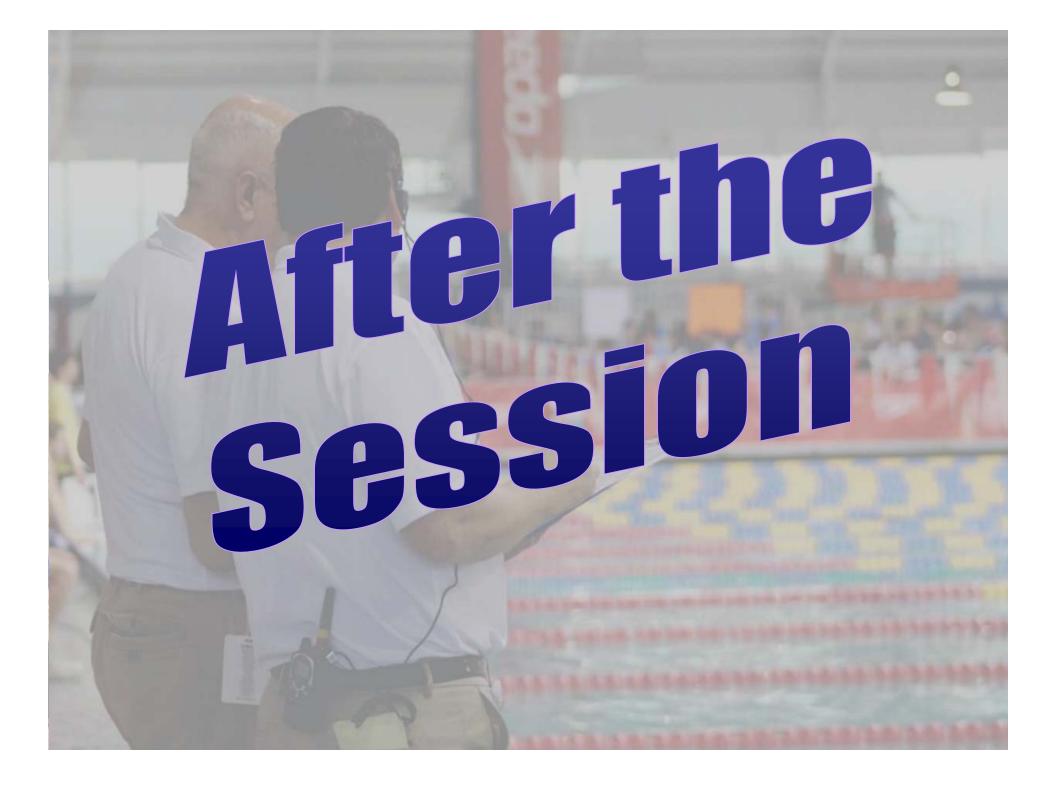
If such a call is made, it should be for an obvious violation that can be seen from anywhere on the deck.

Close out events as per the instructions of the Meet Referee or the Admin Official (sometimes done verbally, sometimes done on the heat sheet).

Note the number of no shows, disqualifications, declared false starts, reseeds/deck seeds.

Event Close Out						
NS	DQ	DFS	Deck Changes	DR Initials		
VALUE AND VALUE	A DAMES - CALL OF THE AREA AND A	A LINE SHOULD LINE MADE AND A LINE AND A	CHICK LOD THE CANADA CAN DE CONTRACTOR OF			

In Prelims/Finals meets, check with the AO to see if any ties need to be resolved.



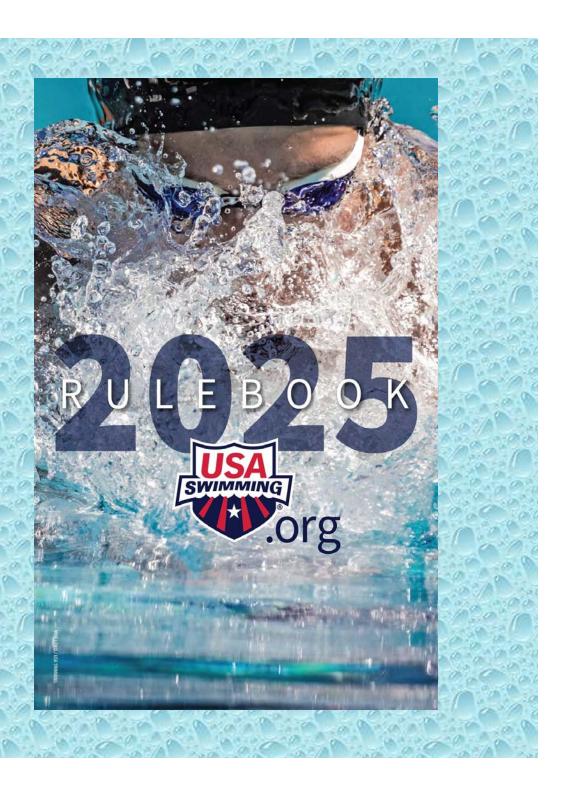
After the Session

Thank officials, volunteers.

Remain at least 10-15 minutes to answer any questions and to be sure that no protest is being made.

Meet with apprentice officials, answer questions.

What's New in the 2025 Rulebook?



- Serves as overall Team Leader.
- Has overall responsibility for the conduct of the meet.
- May assist host team's Officials Chair in recruiting and assigning officials for the meet; verifies that all officials are appropriately registered and certified.
- Reviews entries and timelines; recommends solutions if there are any problems.
- Ensures consistency from session to session.
- Serves as chief safety officer.
- Helps to ensure MAAPP compliance.
- Conducts coaches meetings, if necessary.
- Enforces meet procedures and decorum.
- Handles meet issues.
- Determines deck protocol, optimal deployment of deck officials.
- Provides break for Deck Referee, Starter, CJs, if needed.
- Explains disqualifications to coaches.
- Helps resolve timing issues.
- Ensures that staffing information is entered into OTS.

PIS Warm-UP PIS Warm-UP Procedures

Potomac Valley endorses two specific warm-up formats:

Assigned Warmups

- Teams are assigned to specific lanes, for specified periods of time, in proportion to the number of their entries.
- During assigned warm-ups, each team may conduct their own warm-up routine provided that a certified USA Swimming coach is stationed at the starting block of each lane assigned to the team, and that coach assumes the duties of a Marshal in supervising the warm-up in that lane.



Open Warmups

- Warm-ups where there are no team lane assignments and lanes are designated for a specific activity for a specified period of time.
- Invigilators and marshals shall supervise all warm-up periods. Coaches shall not permit their athletes to enter the pool until the marshals have declared the pool open for warm-up. No entry is permitted across lanes, from the poolside, or from the non-start end of the pool, under any circumstances.
- Invigilators / marshals shall clear the lane of all swimmers before opening the lane for sprinting. All sprint lanes are one-way only and the swimmer must exit at the opposite end of the pool.

Open Warmups

- During open warm-ups, periods are divided equally between general and specific programs. The first half of the warm-up will be dedicated to general warm-up and the last half of the warm-up will be dedicated to specific warm-up. During the general warm-up, no pace work or sprinting will be permitted. During the specific warm-up, the outside lanes will be designated as pace lanes and lanes 2 & 7 of an eight-lane pool will be opened for sprinting in accordance with the procedures outlined previously.
- The use of kickboards, hand paddles, and similar training devices, are not permitted in open warm-ups.



Athletes Requiring Accommodations Accommodifications and/or Modifications

The Meet Referee

Swimmers with a Disability

USA Swimming Rules & Regulations grant the Referee the authority to modify the rules for the swimmer with a disability. Disability is defined as a permanent physical or cognitive disability that substantially limits one or more major life activities.

Article 105.1.1

The Meet Referee

The Meet Referee's responsibilities include:

- 1. Determining if the requested accommodations and/or modifications are appropriate and can be met.
- 2. Instructing the Deck Referee and Starter as to how the accommodations and/or modifications will be made for the swimmer with a disability.
- 3. In communication with the remaining officiating crew, a Meet Referee may:
 - a) Instruct them to observe and report ANY violation of the rules and vet the call against the approved modification(s) and apply Article 105 to overturn the call, or
 - b) Share the specific modification(s) and instruct them to observe and report any violation except the approved modification(s).

Report of Occurrence

The Meet Referee

The Report of Occurrence shall be submitted by the coach, official or someone affiliated with the club/facility any time there is an accident or injury during any USA Swimming activities such as Sanctioned or Approved swim meets, swimming practices, contracted swim-a-thons or approved social events. The parent or injured party should <u>NOT</u> submit the form. The online form does require that certain sections, indicated by an asterisk, be completed before it can be submitted.

https://fs22.formsite.com/usaswimming/form18/index.html



	or in THE ADDI	npleted by coach / official / c jured party). PLEASE REFRAIL TIONAL DETAIL FIELDS. Ind	eport of Occurrence Flub or facility representative (not pa N FROM USING PERSONAL NAMES IN licate "athlete" or "swimmer" instea I deck" or "athlete's knee was injured."	nd, as		
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	Date of Birth (mm/dd/yyyy) *				0.000	Star Carlo
and a strend	Age at Time of Accident * ③				and lane.	-0-0
and a star and an all an	USA Swimming Member *	○ Yes ○ No			inthe an site	R.S.A.
	Is the injured athlete currently					Sin or 10
	enrolled in Elite Athlete Health				1 1/ 50	(Arriste (C))
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ACCIDENT INFORMATION				
Date of Accident *				
Activity at Time of Injury *	O Meet - Competitio	n	O Meet - Warm-up	
	O Meet - Warm Dow		O Meet - Entering / Pool	
	O Meet - Watching /	Observing	O Meet - Walking	
	O Practice - Entering / Exiting Pool		O Practice - Dry Land	
	O Practice - Other		O Swimjitsu - Entering / Exiting Pool	
	O Swimjitsu - Dry La	and	O Swimjitsu - Other	
	Other			
Where Accident Occurred *	O Water - Start End	O Wate	er - Turn End	
	⊖ Water - Side ⊖ Wa		er - Bottom	
	O Water - Lane Lines O Ble		chers - Athlete's	
	O Bleachers - Spectator's O D		eck	
	O Starting Blocks	⊖ Lock	er Room	
	O Team Area	⊖ Hallv	vay	
	⊖ Stairs	⊖ Gym		
	Outside Venue	O Othe	r	
Source of Injury *	Slip / Trip / Fall	Struck Agai	inst / Ran Into	
	Lifting / Straining	Insect Sting	g / Bite	
	Foreign Body	Air Quality		
	🗌 Heat / Sun	Other		
Additional Details of Accident				
3				
	15		1	
FACILITY INFORMATION				
Facility Name *				
Address				
City *				
State *	~			
Zip Code				
Swim Club Responsible for the				
Pool				
Pool Type *	O Indoor O Outdo	or		



INJURY INFORMATION			
Body Part Injured *	🗌 Head - Top	Head - Back	Head - Side
	Head - Forehead	🗌 Face - Eye	Face - Ear
	Face - Nose	Face - Mouth / Teeth / Lips	Face - Chin
	Face - Cheek	Neck	Back
	Chest / Stomach	Arm / Wrist	Hand / Finger
	🗌 Leg	C Knee	Ankle
	🗌 Foot / Toe	Other	
Symptom *	Cut	Bruise	Sprain
	Concussion	Unconsciousness	Fracture
	Dislocation	Swelling	Scrape
	Shortness of Brea	Burn	
	Seizure	Other	
Addtional Details of Injury ③			h
FIRST AID INFORMATION	i in the second s		
On-site Care Given *	⊖ Yes ⊖ No		
Care Refused by Injured *	⊖Yes ⊖No		
Parent / Guardian Notified *	⊖Yes ⊖No		
Taken to Hospital / Clinic *	⊖Yes ⊖No ⊖L	Jnknown	
	10.00	and a sugar this for a	NO - MAD ON

Officials Tracking System - OTS



The Meet Referee ensures that staffing information is entered into OTS.



	Members	Education	Competition	Officials	Help
fficials					
My Official History					
My OTS Meets					
My OTS Evaluations					
National Certification	Application				

Situations & Resolutions

A coach complains to the Referee that the Starter is "holding the swimmers too long" and asks that she be replaced. The Referee has been closely monitoring the starts, and considers the starts to be patient and fair.

How should this situation be handled?

A coach wants his swimmer to swim Backstroke during the 50 yard Freestyle, since the rule states, "In an event designated Freestyle, the swimmer may swim any style." On the long whistle the swimmer enters the pool and assumes a backstroke start position. The Referee then hands the heat over to the Starter who starts the heat.

Is this the correct procedure?

During the 100 yard Backstroke, the Starter gives the "Take your marks," command. The swimmer in lane 4 is having difficulty getting a starting position, so the Starter says "Relax, please."

Is this the correct procedure?

In the 100 yard Butterfly, the Starter gives the "Take your marks," command, and the swimmers become stationary. The swimmer in lane 1 leaves his stationary position prior to the starting signal. Upon realizing the early starting motion, the swimmer attempts to stop this motion, trying to remain on the block. The Starter gives the "Stand, please," command, and the swimmer in lane 1 falls into the pool.

Is this a false start?

In the 200 yard Butterfly, a swimmer is past the flags, approaching the finish. He takes a stroke, recovers, and then dives for the wall with a powerful butterfly kick. As part of the dive, he submerges completely prior to touching the wall. The S&T Judge raises his hand to signal a violation for "fully submerged prior to the finish."

Should the Referee accept the DQ?

A swimmer begins the Freestyle leg of the 200 Individual Medley by taking several Butterfly kicks. He is disqualified for swimming Butterfly during the Freestyle leg of the medley relay.

Is this a disqualification?

In the 50 yard Freestyle, the Starter recalls the heat because she saw a camera flash that may have disrupted the start. But six of the swimmers continue to swim and complete the 50 yards. The Referee offers all of the swimmers a re-swim and tells the six who completed the race that if they choose to swim again, the faster time of the two races will be recorded.

Is this the correct protocol?

A coach comes to the Referee and reports that one of his Breaststrokers sprained his ankle this week, and as a result is unable to turn out his foot in the kick. The coach declares that the swimmer should be treated as a disabled athlete for this meet and accommodation should be made, relieving the swimmer of the requirement for the feet to be turned out during the propulsive part of the kick.

Should the Referee make this accommodation?

Swimmer and coach approach the Referee during warm-up. The swimmer has a letter from her doctor (on official letterhead) authorizing her to compete using Kinesio tape for an injured shoulder.

Should the Referee allow the swimmer to compete with the taped shoulder?

Rules Interpretation, June 13, 2016:

Article 102.8.1E states in part, ... "Any kind of tape on the body is not permitted unless approved by the Referee."

Common sense should prevail. The following uses of tape are generally permitted in competition:

- 1. Wound protection and closure. Band-Aids, dressings, "Butterfly" type, etc. are normally permitted with no advanced notification to the Referee. When the tape to hold a dressing in place completely circles a major limb or the dressing is exceptionally large in size, advanced notification to the Referee is recommended.
- 2. Taping of fingers or toes. "Buddy Taping" no more than two (2) injured fingers or toes together should be permitted. Advanced notification to the Referee is recommended.
- 3. Tape to secure medical alert bracelets and pendants, religious objects, etc. should be permitted. Advanced notification to the Referee is recommended.
- 4. Tape to secure medical devices. Example insulin pumps, ostomy bags, etc. should be permitted. Advanced notification to the Referee is required.

The following uses of tape are **not permitted** in competition – irrespective of whether a Doctor's note has been presented.

- 1. Elastic Therapeutic Tape is never permitted.
- 2. Kinesio Taping is never permitted.
- 3. Any other taping intentioned to provide compression or support to muscles, ligaments, tendons or joints (except as stated above) is never permitted.

Jay Thomas Chair, USA Swimming Rules & Regulations Committee

During the 100 yard Backstroke, the Starter gives the "Take your marks," command. The swimmer in lane 3 clearly starts well before the starting signal, an obvious false start. The Starter does not approach the Referee with any observation of a false start, but the Referee raises his hand to disqualify the swimmer in lane 3 for a false start, knowing that the Referee "has the authority to disqualify a swimmer(s) for any violation of the rules that the Referee personally observes."

Is this correct protocol?

At the 175 yard turn of the 200 yard Butterfly, a swimmer, realizing how tired he is, legally touches the wall with two hands, stops, stands on the bottom, and pushes off the wall on the breast a few seconds later. The S&T Judge raises her hand, citing 102.21.6: "Standing on the bottom during a Freestyle race shall not disqualify a swimmer . . . Standing on the bottom during any other stroke shall result in disqualification."

Should the Referee accept this DQ?

A judge reports that, in the 100 Butterfly, a swimmer finishes the race by bumping his head on the wall and then a second or two thereafter touching with two hands. The judge raises his hand for a disqualification.

Should the Referee uphold this call?

In a heat of the 100 yard Breaststroke, the Starter gives the "Take your marks," command. Several swimmers seem wobbly, so the Starter stands the heat. The swimmer in lane 4 steps completely off the block to the deck. The Starter recommends to the Referee that the swimmer be disqualified for delay of meet.

How should the Referee respond?

Seven swimmers step up for a heat of the 100 yard Butterfly. Lane 3 is empty. A few seconds after the starting signal is given and the heat is in the water, the swimmer seeded in Lane 3 jumps up on the block and dives into the water.

How should the Referee handle this?

For the Breaststroke, the rulebook says, "After the start and after each turn when the swimmer leaves the wall, the body shall be <u>kept on the breast</u>." For the Butterfly, the rulebook says, "After the start and after each turn, the swimmer's shoulders must be <u>at or past the vertical toward</u> the breast."

What's the difference?

The S&T Judge raises his hand for a DQ, reporting that, at turn two of the 100 yard Freestyle, the swimmer did not touch the wall. The AO reports that the timing system has been working perfectly, and that it recorded a 50-yard split for this swimmer.

What should the Referee do?

An athlete with one arm significantly longer than the other is swimming the 100-yard Breaststroke. At the first turn, the judge signals a disqualification, reporting that the swimmer touched only with the longer arm. The other arm was at the swimmer's side.

Should the Referee accept the disqualification?

Three S&T Judges are positioned at each end of the 100 yard Breaststroke. In Heat 2, the judge having jurisdiction over lanes 6, 7, 8 disqualifies the swimmer in lane 6 for a scissors kick. Subsequent calls are made for the same violation by the same judge in heats 3, 4, and 6. This particular official has been a certified official for 8+ years.

What (if anything) should the Referee do?

Questionsf

See You On Deck!