

Meet Manager Pre-meet Mini Check List

To avoid problems that may be difficult or impossible to correct on the day of the meet, it is strongly suggested that Meet Managers and/or Meet Referees communicate with the pool facility management several days in advance of the meet to assure that:

1. the pool equipment meets with USA Swimming requirements, e.g.
 - starting blocks are anchored firmly and block surfaces are not slippery
 - backstroke flags are placed at correct distance from each end of the pool and at correct height above the water's surface,
 - lane lines are in good condition, attached properly and free of sharp edges,
 - water temperature, clarity and chemical content meet USA Swimming meet standards,
 - pool deck is clear of standing water and not slippery,
 - swimmer deck areas are clean and free of debris.
2. the pool has first aid and safety equipment in good condition and available, and pool staff will be on duty during the meet to assist in responding to medical emergency.
3. there is adequate electric power to the table area to accommodate the ETS, Results Computer, printers and electronic scoreboard.

The Meet Manager and/or Meet Referee should meet with the pool facility manager in person several days before the meet to confirm these and any other important requirements. At a minimum this check list should be reviewed in a pre-meet telephone conversation. If any of the check list items are not satisfactory, the Meet Manager should review with PVS management the wisdom of continuing with the meet at this site.