

**Potomac Valley Swimming
Board of Directors
Overlee Community Center
April 8, 2019**

- Attendance – Tom Ugast, Ellen Colket, Tim Husson, Mark Faherty, Rob Green, Blair Piddington, Evan Stiles, Carolyn Kotarski, Greg York, Kurt Thiel, Sumie Emory. Via phone: Lauren Eldridge, Jack Neill, Rich McMillen, Erik Collins, Jessica Fry
- The meeting was called to order at 7:00 pm by Tom Ugast, General Chair
- Establish a Quorum – There are a sufficient number voting board members in attendance to conduct business.
- Approval of Minutes – **Motion to approve the March minutes, seconded and tabled**
 - Tim Husson, requested the opportunity to review and submit updates to the minutes previously submitted.
 - **Motion to table the approval of the March Minutes until they have been sufficiently reviewed, seconded and approved.**
- Report of Officers –
 - [Operations](#)
 - Financial: [Treasurer's Report](#), [Budget Report](#)
- New Business
 - Financial Report –
 - Interim Report – Ellen sent out the Treasurer Report Sunday for all to review.
 - The final audit report will be returned to PVS within the week. Ellen reported that everything was done in accordance IRS regulations.
 - A comparison between Sept – March this year/last year was produced; Ellen feels we are well in line and feels good about where we are at this time.
 - Projection – where do we see ourselves? Is there anything significant that will change and affect the 18-19 budget between now and August 31.
 - We will leave the budget as it is and project.
 - 2019-2020 Budget – In February we introduced the budget, then in March we came up with final numbers for the budget. Tonight we will finalize so we can present to HOD in May.
 - Ellen's biggest concern involved the PVS hosted meet. The short course Open meets are our largest money earners. However, the rest of the PVS hosted meets (Distance, 18 & U Qualifiers and all three SC Champ meets) lose money.
 - This is not a sustainable model in the long run.
 - Ellen suggests we increase the fees for all of the Championship meets (SC Junior & Senior Champs, JO's, LC Open, LC 12 &U and LC 13 & O). Currently the entry fees are \$8 for an individual entry. By raising the fees to \$10, we will see an additional \$19K in revenue, by raising to \$12 per event we will see an additional \$38K.

- Mark commented on the Concussion Training and feels we need to get the officials on board. The more that have it the better. This training will likely become required by insurance.
- As a board we want all coaches and all officials to take this training online.
- We are endorsing that Officials have this training prior to registering for the 2020 season. There are no fees for the training it will just take about 30 min of their time.
 - **Motion to require Officials to include the concussion training as part of their certification prior to the 2020 season, seconded and approved.**
 - Rich McMillen will take this to the Officials Committee meeting on Wednesday.
- Adjourn- See you at HOD in May.