



**House of Delegates  
Overlee Community Center  
April 16, 2023**

- Call to Order - The meeting was called to order by General Chair, Tim Husson at 5:05 pm.
- Moment of Silence was observed to remember those that we lost in the last year.
- Proof of Quorum – There are a sufficient number of PVS members present to conduct business.
- Approval of Minutes: April 10, 2022 – **Motion to approve the meeting minutes from the April 10, 2022, PVS House of Delegates meeting, seconded and approved.**
- Approval of Agenda – The agenda was approved as presented.
- Approval of Board Member and Committee reports – **Motion to approve the reports submitted prior to the HOD meeting, seconded and approved.**
  - General Chair
  - Admin Chair
  - Operations Chair
  - Age Group Chair
  - Coaches Representatives
  - Official's Chair
- State of the LSC- [Presentation](#) by General Chair, Tim Husson
  - Mission Statement: **PVS supports and promotes excellence for all through competition, education, inclusion, and leadership in a safe, equitable environment.**
  - Vision Statement: **PVS aims to achieve excellence in and out of the pool as a diverse community grounded in a shared love of competitive swimming.**
  - Phillips 66 Volunteer Service Award – Each year USA Swimming allows LSCs to recognize one member, based upon volunteerism and number of years.
    - Tim Husson was proud to award Jim Garner the Phillips 66 Volunteer Service Award for 2023.
    - Jim Garner has been a PVS Official for over 30 years, a past Officials Committee Member and a PVS Board Member, including General Chair from 2003-2007.
    - Congratulations Jim on this well-deserved award.
  - Statistics – all statistics can be found in the report, some highlights below.
    - 12,303 registered athletes, which is close to our pre-pandemic numbers. , close to where we were in 2019 and 2020.
    - The number of Outreach is the highest it has ever been in PVS.
    - There are currently 1,165 non-athletes registered, which include Coaches, Officials, Administrators, and other parent volunteers.
    - Officials continue to be in high demand with a large schedule of meets. There are currently 452 registered & certified officials. In April of 2019 the number was 529.
      - We lose 20% annually due to natural attrition.
      - PVS now offers all clinics online. It makes it easier to attend and attendance has been good. PVS has been able to share our clinics with other LSCs. PVS was among the first in the country to hold online officials clinics and they have continued to be a big success.



- USA Swimming Club Recognition: Safe Sport, Virtual Club Championships, Club Excellence and Club Recognition were presented.
  - Safe Sport –Tim’s goal is to have all PVS clubs Safe Sport recognized.
- Tim thanked everyone in PVS; coaches, officials, athletes and all membership for their support during his past four years as General Chair.
- Nomination Report/Elections – Governance Committee presented the Nominations for the PVS Board of Directors: Paris Jacobs, Greg York and Dave DiNardo.
  - Ballots were distributed to all Delegates in good standing.
  - General Chair, Cherlynn Venit
    - **Motion to accept the nomination of Cherlynn Venit for General Chair, second and approved.**
    - Any nominations from the floor? After seeing no nominations, **Motion to close General Chair nominations, seconded and closed.**
    - **Motion to appoint Cherlynn Venit as General Chair, by acclamation, seconded and approved.**
      - Cherlynn thanked the body and noted that she plans to continue to move forward beyond pandemic and is excited to continue to serve PVS members.
  - Senior Vice-Chair: Aaron Dean and Bryce Bohman.
    - **Motion to accept Aaron Dean and Bryce Bohman as nominees for the Senior Vice-Chair, seconded and approved.**
    - Any nominations from the floor? After seeing no additional nominations, **Motion to close, nominations, seconded and approved.**
      - Aaron and Bryce both spoke to the body.
  - DEI Chair – **Motion to accept Clifton Gordan as the nominee for DEI Vice Chair, seconded and approved.**
    - Any nominations from the floor? After seeing no additional nominations, **Motion to close the nominations, seconded and approved.**
      - **Motion to appoint Clifton Gordan as DEI Chair by acclamation, seconded and approved.**
  - Governance Committee – There are 8 candidates, Paris Jacobs (incumbent), Manga Dalizu (incumbent), Tim Husson, Jim Crampton, Meg Shappert, Henry Tollefson, Nathan Wildman (Athlete) and Zachary Fayed (Athlete) on the ballot. **Motion to approve the nominations as presented, seconded and approved.**
    - Any nominations from the floor? After seeing no additional nominations, **Motion to close nominations, seconded and approved.**
    - Paris Jacobs, Governance Committee Chair explained Governance Committee voting as per the By-laws, we will be expanding the Governance Committee from 5 members to 8 members. There must be a minimum of 20% athletes (2 minimum). When voting, delegates may select up to 4 individuals, at least one must be an athlete.
      - All candidates were given an opportunity to introduce themselves.
      - Ballots were collected by Greg York and Dave DiNardo and counted.



- Finance Chair – currently there are no nominations. Any nominations from the floor for the Finance Chair. Seeing none, **Motion to close the nomination for finance chair, seconded and approved.**
  - Finance Vice-Chair is a critical position in the LSC. There was a plea to the body to reach out to their families and staff to see if there is anyone interested in the Finance Vice-Chair position. If there is anyone interested, please have them reach out to Cherlynn and Tim.
- Beth Winkowski from USA Swimming was introduced and said hello to the HOD. She is available to answer questions and/facilitate services. Please feel free to contact her with any questions, comments, or concerns. She looks forward to hearing from everyone.
- Approval of the 2023-2024 PVS Budget – JD Foster presented the proposed budget endorsed by the Board of Directors.
  - PVS now pays a 4% fee for the use of SWIMS 3.0.
  - The 2023-2024 budget closely follows the 2022-2023 budget.
    - Following policy changes are proposed:
      - Revenue
        - PVS absorbs 4%, so a \$4 increase in PVS athlete’s membership (\$2 to USA Swimming-required and PVS by \$2)
        - Club registration fees increase from \$100-\$150.
        - Increase in fees for use of PVS equipment.
          - The result is a rough increase of \$29,000 (2.9%) revenue.
      - Expenses –
        - Expecting/planning for an increase in facility rental costs
        - Increase in travels for athletes and officials in 2024, primarily due to Olympic Trials
        - Increase in employee salaries.
  - **Motion to approve the budget as presented, seconded,**
    - Discussion
      - USA Swimming will be increasing the membership fee by \$2. With PVS having one of the highest membership fees in the country, why the additional \$2, totaling a \$4 increase in membership fees (\$2 for USA Swimming, \$2 for PVS)?
        - It is a response to the fee that USA Swimming is now taking out of our revenue for all membership fees paid by families. We are trying to cover that fee.
        - There is concern that with PVS membership fees already on the higher end and families paying these fees themselves, instead of “hidden” in club fees previously, that families will be unhappy with the increase.
        - It is anticipated that the LSC expenses will be going up. Inflation is increasing, we will need to accommodate that higher rate of inflation. Last year was 5% last year and it is expected to be similar this year.



- Due to the cash reserves we had on hand in 2020, we were able to continue to operate through Covid and give back to the clubs. Now that we are getting back to a more regular environment, we are expecting to start to see more expense increases.
  - There were questions as to what are the increased services/how PVS is giving back to the membership with the reserves we have on hand.
  - Some clubs have a diverse membership and there is concern as to how these families will adjust to an increase.
  - Without raising fees, we will still fall within the approved reserve ratio, between 60-100%.
  - Clubs are becoming more aware of the Outreach program, if there are individuals/families that have trouble paying, remind them there is outreach available.
- Athlete Travel – project travel is going up by 25%, is that correct? Due to the 2024 Olympic Trials.
- This is the last year of the mandatory membership increase from USA Swimming (\$2 per athlete). USA Swimming intends to freeze membership fees for the next four years.
  - **Move to amend the proposed budget by excluding the \$2 per athlete registration increase and \$50 club registration fee increase, all other aspects accepted, seconded and approved.**
  - **Motion to approve the budget as proposed and amended, seconded and approved.**
- Election results were announced. Congratulations to all.
  - Senior Vice-Chair: Aaron Dean
  - Governance Committee: Jim Crampton, Paris Jacobs, Henry Tollefson and, Zachary Fayed (athlete)
    - **Motion to destroy the ballots subject to view by third party, seconded and approved.**
- Board Member and Committee Reports
  - Admin Vice-Chair, Cherlynn Venit commented that she spent learning the ropes of how PVS is organized and functions. She served on several committees and worked with DEI and the Athletes on the Athlete Leadership Retreat. She is looking forward to continuing to serve PVS the next two years, as General Chair.
  - Finance Vice-Chair, JD Foster commented that our annual audit was the cleanest audit of any organization he has ever seen. This is due in large part to Kim Bullers, the PVS Accountant. Thank you to Kim for all her hard work.
  - Operations – Not in attendance. See report submitted.
  - Senior Chair, Evan Stiles noted that he is finishing two terms as Senior Chair. We made it through the pandemic by working together and he is looking forward to working with Aaron to help him transition into the position. Qualifying Times are often a criticism and the pandemic made it more difficult than usual. The 2023 LC Champ cuts are posted. His primary goal was to start an Athlete Mental Health program. There are currently funds in the budget, and he plans to continue to help bring this important program to the LSC.



- Age Group Chair, Erik Collins, commented that it has been a great year. Qualifying times have been relaxed a bit and he is looking forward to bigger long course meets this summer. PVS is currently looking for Zone Coaches for this summer's meet in Richmond, which will be team travel. If anyone knows of coaches interested, please have them contact Erik.
- Athlete Representatives – Not in attendance. The Athlete Representatives were thanked for all of their hard work over the past year.
- Coaches Representatives, Aaron Dean and Trish Buswell, reported that between the two of them they were able to talk to many coaches over this past year, getting their input, comments, and concerns. Elections for new Junior Coach Representative were held and congratulations to Nicole Erikson from FISH.
- Officials Representative, Jorge Zamora, commented that he wanted to thank the coaches and families for their support to officials, passing out information, and recruiting. He urged the body to keep on helping to grow the number of Officials.
- DEI – Jessica Fry worked with the Athlete Representatives on the Eastern Zone Athlete Leadership Retreat in June. PVS will be able to send 16 athletes and 2 coaches. It is leadership based, not performance based. Clubs are asked to send out the information to their High School aged athletes. PVS will cover the transportation and registration costs for this trip. Information is on the PVS website and applications will be accepted until the end of this month.
- Safe Sport – Greg York reported that three major things have changed in Safe Sport since he last served on the Board.
  - All reports now go directly to the Center for Safe Sport; this includes all safety issues, and the staff is behind and working hard to keep up.
  - Safe Sport used to be committee driven, now staff driven, so there are not as many people working on Safe Sport at the highest level.
  - Covid has had a major impact on our athletes. Many athletes got used to no interaction with people, so now it is hard for them to distinguish what is “normal” coach/athlete interaction and what is cause for alarm. This is causing an increased number of reports to the Center for Safe Sport to work through. Safe Sport Chairs are working hard in the next year to get people used to what is safe sport and what are “just coaching issues”.
  - Several Coaches commented that they are seeing an increase in “swimmer anxiety”, not just nervousness.
  - Why do clubs have to continue to “recertify” in Safe Sport? Greg responded, it is because there are constantly new parents and new families that need to see the information. It is getting the percentage of parents and kids to participate and involved and seeing the information that is important.
  - A coach commented that it is getting harder and harder to get new coaches certified and ready to coach with increased requirements.
    - It was then noted that there will be information at the Spring workshop for addressing the coach registration. There will be a new membership category; “provisional coach membership”, that will be a slower process and will allow a couple years to complete. Once this is flushed out, it will go to the USA Swimming Board for a vote in a few weeks. Assuming this



happens, it will go into effect as of Sept 1, 2023, and more information will be sent to clubs.

- Will there be any limitations on what those coaches can do? Will they have to be on deck with a fully certified coach? Beth Winkowski indicated she will check on this, but believes that the only restriction will be if the new coach does not have CPR then they will have to be in line of sight of a fully certified coach. She will confirm and bring back information.
  - The Operational Risk Chair has resigned. We will be looking for a replacement.
  - Officials chair – submitted a report.
  - Governance Committee – It was confirmed by a third party that all votes were recounted and accurate.
- Old Business
  - PVS Meet Hosts – We have had a problem over the past couple years finding hosts for the PVS Sponsored meets. 18 & U Qualifier was initially canceled a couple of years ago and has now been canceled altogether due to the difficulty in finding a host. Over the past few years, we have had increased trouble securing clubs' hosts for our Open meets. This is a serious problem and if not corrected it will directly and negatively affect our meet schedule and athletes.
- New Business
  - SWIMS 3.0 – It has been a major challenge to everyone this past year. It is improving. As of the time of this meeting, there are a number of capabilities that have been lost but should come back as the system continues to progress and improve. PVS clubs were thanked for their patience.
  - PVS Scholar Athletes program – Any HS student can apply for this academic year. Applications will be posted July 1 and due October 1. All Athletes who meet the qualifications will receive the recognition and will be listed on the PVS website.
  - Information on Eastern Zone Athlete Leadership Retreat is on the website.
  - 2024 HOD Schedule – Two years ago we moved the HOD from May to April. The question was posed to the HOD on whether to keep the April meeting time, or would the preference be to move back to May?
    - Once comment was, if the Eastern Zone meetings and USA Swimming Spring workshop continues to be in late April/early May, it might be better to move HOD to later in May, so that any information can be brought back to the HOD after the meetings.
  - Tim Husson was thanked for all his efforts over the past four years, serving as the General Chair. It was a rough four years that included Covid. Tim worked hard to navigate all the changes and made a positive impact on PVS and our membership, getting us through those tough times. It was noted that there was not a better person to lead PVS through that time.
- Adjournment- Motion to adjourn

<b>Board Members:</b>	
Tim Husson	General Chair/UN
Cherlynn Venit	Admin Chair/PAC
Erik Collins	AG Chair/MAKO
Evan Stiles	Senior Chair/AAC
Greg York	Safe Sport/MACH
Trish Buswell	Coach Rep/NCAP
Aaron Dean	Coach Rep/OCCS
Jorge Zamora	Officials Rep/OCCS
<b>Participants:</b>	
John Venit	PAC
Karyn McCannon	NCAP
Matthew Mast	OCCS
Zachary Fayed	ASA - Athlete
Heather Haddock	MAKO
Paris Jacobs	At Large
Matt Lear	HACC
Cyrus K	At Large
Jim Garner	RMSC
Nathan Widman	MACH - Athlete
Grace Ramey	CSC - Athlete
Russ Ramey	CSC
Curtis Din	FISH
Sean Oden	ASTA
Meg Schappert	MACH
Kelly Rowell	UN
Tim Kelly	NCAP
Pamela Lee Johnson	PM
Manga Dalizu	FAST
Dan Jacobs	MACH
Becky Widman	MACH
Wendy Duan	DRAG
Kent Williams	RMSC
Andrew Koons	YORK
Henry Tollefson	TOLL
Mark Eldridge	RMSC
Jim Crampton	DCPR
Todd Garner	RMSC
Dave DiNardo	At Large
Ward Foley	AAC/At Large
Bob Walker	ASA
Bill Marlin	PM
Dominique Banks	ASTS

ZOOM Participants:

Name	Club
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Ailynn Park	APAC
Tate Reynolds - athlete	ASTS
Rob Green	DCPR
Richard Romero	EA23
Anise Foreman	ERSC
Matt Salerno	FXFX
Aine Maloney - athlete	FXFX
Kyle Brown	JFD
Daniel Rhinehart	LIFE
Lynne Gerlach	MSSC
Bryce Bohman	NCAP
Rich McMillen	NCAP
Jason Adler	NCAP
Corey Wallace	PGPR
Shandra Richardson	RIPS
Barb Ship	RMSC
Andrew Williams - athlete	RY
Adam Orton	RY
Ansh Sehgal - athlete	RY
Tom Allison	TIBU
Moon Hwan Cha	TRA
Jack Neill	UN
JD Foster	UN
Myles Flood	YSS
Beth Winkowski	USA Swimming

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