

## **PVS Officials Committee Meeting Minutes**

### **September 22, 2022**

Participants: Kelly Rowell, Scott Witkin, Barb Ship, Tom Allison, Rich McMillen, Elizabeth Jester, Erika Livingston, Courtney Johnston, Paul Jampole, Samantha Gilbert

Location: Zoom convened 7:00 pm

#### **Minutes from June 6, 2022**

Decision      Minutes approved

#### **Committee Chair Items - Kelly Rowell**

##### ***Officials Recognition - Samantha Gilbert***

Discussion

- Gain insights into how athletes could show gratitude for officials
- Samantha to further discuss options with the other athlete representative on the PVS Board

##### ***Athlete representation on the Officials Committee and engagement***

Discussion

- Committee is required by PVS bylaws to have 3 athlete representatives
- Samantha offered to post on Instagram and reach out to potential athletes to join the Officials Committee

Action

- Committee to review progress at the next scheduled meeting

#### **Subcommittee Reports**

- ***Training, Mentoring and Evaluation Subcommittee - Elizabeth Jester***
  - Meet Referee guidance - Elizabeth Jester
    - Guidance drafted, send out to all meet referees and include in the upcoming referee clinic
    - Identify meets that could be qualify for the CJ requirements
    - A single CJ test for both new certifications and recertifications was created and placed on the PVS website
  - Fall Clinics - Scott Witkin and Erika Livingston
    - Fall clinics attendance is better than expected to date
    - Training slides for ST, SR, CJ and DR are updated and sent to all instructors of the clinics
- ***Certification subcommittee report - Barb Ship***
  - Subcommittee membership was updated

- The committee will begin reviewing the certification requirements and make suggestions to the Officials Committee
- **Communications Subcommittee - Courtney Johnston**
  - No updates
- **Administrative Subcommittee - Kelly Rowell**
  - Updated roster format will be posted to the PVS website since detailed information is no longer available during the SWIMS 3.0 upgrade

#### Old Business

- **SWIMS 3.0 status - Kelly Rowell**  
Discussion
  - The upgrade is a work in progress and effecting many functions, including registration and APT (athlete protection training)

#### New Business

- **Review feedback to the PVS Officials Virtual Suggestion Box - Kelly Rowell**  
Discussion
  - Four feedback items received in July
    - Certification process: preference for in water demonstrations
    - Other: Meet referees should not be required for mini meets due to the number of available officials to staff the meets
    - Certification Requirement/Prerequisites: the process requires both sessions and time in position to qualify for the next step in progression, consider removing the session requirement
    - Certification process: allow more time to certify in a position
- **Review list of PVS Evaluators and Clinic Instructors - Kelly Rowell**  
Discussion
  - The committee reviewed the list of evaluators and clinic instructors to ensure individuals meet the requirements for the roles
- **Review PVS Officials' Qualifying Meets (OQMs) for the 2022-2023 season - Kelly Rowell**  
Discussion
  - PVS Open LC Championship should no longer be an OQM due to the low attendance
- **Review the PVS policy for reimbursement of USA Swimming Registration Fees for returning officials - Kelly Rowell**  
Discussion
  - Registration is now required directly with USA Swimming
  - Move to reimbursement for officials once 10 sessions are worked in the year for 2024
  - Explore reimbursement to the teams instead of individuals
- **Schedule Officials Committee meetings for the 2022-2023 season - Kelly Rowell**  
Discussion and Decision

- November 3, 2022
- January 19, 2023
- April 19, 2023
- June 21, 2023
- August - TBD

#### **Closed Session**

- ***Review Applications for PVS Officials Evaluators and Clinic Instructors - Kelly Rowell***

Discussion and Decision

- Applications reviewed and next actions delegated

- ***Select the Boots Hall PVS Official of the Year - Kelly Rowell***

Discussion and Decision

- Potential candidates reviewed
- Selected official and next actions delegated

- ***Review referee apprentices who have not completed certification - Kelly Rowell***

Discussion and Decision

- Reviewed and decided no action was needed

Adjourn: 10:01 pm